

National Institute of Social Development



Annual Report

2014



National Institute of Social Development,
488A, Nawala Road,
Rajagiriya.
. . 2015

The Hon. Minister of Social Empowerment and Welfare,
Ministry of Social Empowerment and Welfare,
1stFloor, Sethsiripaya (Stage II),
Battaramulla.

Dear Sir,

ANNUAL REPORT AND ACCOUNTS FOR THE YEAR - 2014

In accordance with section 14(2) of the Finance Act No. 38 of 1971, I submit herewith the following documents for favor of your information.

1. Annual Report - 2014
2. Statement of Financial Position as at 31st December 2014
3. Statement of Financial Performance for the year ended 31st December 2014
4. Consolidated Cash Flow Statement for the year ended 31st December 2014
5. Receipts and Payments Account for the end of 31st December 2014
6. Auditor General's Report
7. Auditor General's Opinion
8. Director General's Observations on the Auditor General's Report

Thanking you,
Yours faithfully,

Dr. Riddley Jayasinghe,
Director General,
National Institute of Social Development



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National Institute of Social Development Annual Report - 2014

01. Preamble

The National Institute of Social Development has been incorporated by an Act of Parliament bearing No. 41 of 1992. Its inception can be attributed to the “Institute of Social Work” setup in 1952 by a group of voluntary organizations. It was later taken over by the Government in 1964 and renamed as “Ceylon School of Social Work.”

Our Vision

The vision of the Institute is “to be a centre of excellence nationally and globally in Social Work Education, Training and Research.”

Our Mission

The mission of the National Institute of Social Development is “To enhance human resources for social development through the preparation of competent manpower in social work at all levels, generate and disseminate new knowledge and technologies for social work practice, provide specialized services for social welfare and social development.

Objectives of the Institute

The objectives of the institute, as stated in the National Institute of Social Development Act. No. 41 of 1992 are to:

01. Upgrade, expand and update higher educational programmes for professional social work, social welfare management & social development upto the globally recognized standards.
02. Expand, strengthen and collaborate in training programmes aimed at human resources development for social welfare, human services, community development empowerment of disadvantage and social development while increasing avenues for those who are interested in developing and advancing their skills in the field of social work to optimize and better perform their careers with competency.
03. Initiate, promote, conduct and collaborate In research work pertaining to various aspects of social work education and practices, social welfare and social development whilst generating and propagating new knowledge pertaining to the field for present and future application.
04. Contribute to the social welfare and social development policy formulation, planning and implementation through the provision of specialist services.
05. Improve financial, academic, non academic manpower and infrastructural resources with special attention to the establishment of a permanent premises for the institute to facilitate the achievement of all other goals.

The Institute is engaged with the following activities to achieve the above objectives :

01. Providing professional social work education,
02. Conducting of local and international training programmes in social work.
03. Conducting research in the field of social work, social welfare and social development and publishing literature
04. Conducting counseling services in the field of social welfare,
05. Developing professional and managerial efficiency of the staff of Government and Non-Governmental sectors involved in social welfare
06. Providing necessary assistance to the Hon. Minister to formulate and implement social welfare policies and programmes.



The programmes of the National Institute of Social Development are as follows :

01. Curriculum development, organizing, conducting and field work coordination of degree programmes, diploma programmes and para-professional training programmes in social work.
02. Improving, conducting and undertaking research on social welfare and social policy.
03. Publishing literature on social work
04. Conducting seminars and workshops with financial aids from foreign and local organizations to enhance the professional and managerial competence of officers of Government and Non-Governmental Organizations involved in social welfare activities.
05. Assisting the Hon. Minister to determine policies at staff meetings and discussions attended by him and submitting written proposals for him to plan and implement social welfare programmes.
06. In implementing social welfare plans in Government and Non-Governmental sectors, assigning social work students to those institutions through their projects. Providing necessary guidance and advice for their development. Conducting consultancy meetings and conferences to make their services more productive.

02. Governing Council

The composition of the Board of Governors of the National Institute of Social Development in the year 2014 in terms of sub section 7 (1) of the National Institute of Social Development Act No : 41 of 1992 has been given below.

- | | | | |
|-----|----------------------------|---|--|
| 01. | Mrs. M.A. EmeldaSukumar | - | Chairperson, Governing Council,
National Institute of Social
Development, Secretary, Ministry of
Social Services(from 13.07.2012) |
| 02. | Dr.RiddleyJayasinghe | - | Director General
National Institute of Social
Development
(From 01.01.2013) |
| 03. | Prof. Mrs.K.Hirimburegama | - | Member – from February 2013 |
| 04. | Prof. Carlo Fonseka | - | Member – from 06.12.2005 |
| 05. | Prof.(Mrs.) Y. Rasanayagam | - | Member - from 06.12.2005 |
| 06. | Mr.PathirajaPerera | - | Member – from January 2011 |
| 07. | Mrs. S. Weerasooriya | - | Member – from April 2011 |
| 08. | Ms. H.G.T.Prasangika | - | Member – up to September 2013 |



09.	Prof. B.A.T.Perera	-	Member – from February 2013
10.	Prof.K.A.P.Siddhisena	-	Member – from February 2013
11.	Prof. S.W.Amarasinghe	-	Member – from February 2013
12.	Senior Prof. D.Edirisinghe	-	Member – from February 2013
13.	Mr.D.M. Gammampila	-	Member – from February 2013
14.	Mr.M.Sumanapala	-	Member – up to May 2014
15.	Mr.D.M.SenarathBandara	-	Member – from July 2014
16.	Mrs.K.G.K.Wimalaweera	-	Member – from September 2014

03. Academic Affairs Board

The board of academic activities appointed as per requirements stipulated in the Government Gazette No: 796/11 dated 09.12.1993 in terms of sub section 10(1) of the National Institute of Social Development Act No : 41 of 1992 has been mentioned below.

01.	Mrs. M.A.EmeldaSukumar	-	Secretary, Ministry of Social Services Chairperson - Governing Council, National Institute of Social Development. (from 13.07.2012)
02.	Dr.RiddleyJayasinghe	-	Director General, National Institute of Social Development (from 01.01.2013)
03.	Prof. (Mrs.) Y. Rasanayagam	-	Academic Advisor
04.	Mr. W.M. Dhanapala	-	Senior Lecturer, Faculty of Social Science, University of Sri Jayawardhanapura.
05.	Prof. DayaEdirisinghe	-	Senior Professor, University of Kelaniya
06.	Prof. Tudor Silva	-	Senior Lecturer, University of Peradeniya
07.	Dr. Ravinthirakumaran	-	Senior Professor, University of Colombo
08.	Mr. M.U. Peiris	-	Additional Director General (Academic) up to August 2014
09.	Mr.K.M.Y.Karunarathna	-	Director (School of Social work)



- | | | | |
|-----|---------------------------|---|--|
| 10. | Mr. Gamage Karunarathna | - | Director (Training) |
| 11. | Mrs. Shamini Aththanayake | - | Director (Social Development Policy, Research and publication) |
| 12. | Mrs. C.H.D. Hettiarachchi | - | Registrar (Secretary, Governing Council) |

04. Staff

(a) Academic Staff (School of Social Work)

The composition of the academic staff of school of social work for the year 2014 was as follows.

- | | | | |
|-----|----------------------------|---|---|
| 01. | Mr. M.U. Peiris | - | Additional Director General (Academic)
From 01.03.2013 up to 2014.08.23 |
| 02. | Mr. K.M.Y. Karunarathne | - | Director (School of Social work) From
01.03.2013 |
| 03. | Mrs. Gowry Vasudevan | - | Senior Lecturer from 01.03.2013 |
| 04. | Mrs. Shamini Attanayake | - | Lecturer I up to 15.09.2013

Director (Social Development Policy
Research and publication) from 16.09.2013 |
| 05. | Mr. Varadarajha Jayaruban | - | Lecturer II from 03.07.2006 to
02.07.2012
Lecturer I from 03.07.2012 |
| 06. | Mrs. H.M.C.J. Herath | - | Lecturer II from 03.07.2006 to
02.07.2012

Lecturer I from 03.07.2012 |
| 07. | Mrs. E.A.M.S.G. Wijesekara | - | Lecturer II from 03.07.2006 to
06.07.2012

Lecturer I from 07.07.2012 |
| 08. | Mr. S. Jeevasuthan | - | Lecturer II from 03.07.2006 |
| 09. | Mr. Abdul Rauff | - | Lecturer II up to 13.09.2014 |
| 10. | Rev. O. Somananda Thero | - | Lecturer II from 02.03.2009 |
| 11. | Mr. U.L.M. Ashker | - | Lecturer II from 02.03.2009 |
| 12. | Ms. S. Hariharathamotharan | - | Lecturer II from 01.02.2012 |
| 13. | Mrs. S. Siwakumaran | - | Lecturer II from 16.09.2013 |



14.	Ms.M.K.P.I.U.Gunarathna	-	Lecturer II from 16.09.2013
15.	Ms. A.A.Jeyarajha	-	Lecturer II from 16.09.2013
16.	Mrs.C.M.Munasingharachchi	-	Lecturer II from 16.09.2013
17.	Ms.V.Balamathi	-	LecturerII from 16.09.2013
18.	Ms.W.B.H. Jayawardena	-	Lecturer II from 16.09.2013
19.	Ms.H.M.D.S.Herath	-	Lecturer II from 02.05.2014
20.	Ms.L.R.Abewickrama	-	Lecturer II from 02.05.2014
21.	Ms. H.M.S.Niroshini	-	Lecturer II from 02.05.2014
22.	Mr.D.M.W.K.Chandrasiri	-	Librarian II
23.	Ms.K.N.Samanthi	-	Librarian II from 16.09.2013

(b) Non Academic Staff

Composition of the administration division of the National Institute of Social Development in 2014 is as follows.

01.	Dr. RiddleyJayasinghe	-	Director General From 01.01.2013
02.	Mrs.IreshaLiyanagama	-	Director (Administration & Finance) From 01.06.2013 to 21.01.2014 (On secondment)
03.	Mrs.L.K.Pushpakanthi	-	Director Admin & finance (Acting) from 3/2/14
03.	Mrs. K.D.D. Rathnayake	-	Accountant – from 04.05.2011 to 4/5/14 (On secondment)
04.	Mrs. M.K. Palihakkara	-	Administrative Officer from 01.07.2005
05.	Mrs.C.H.D.Hettiarachchi	-	Registrar from 16.09.2013



Cadre of the Administration section is as follows.

	Designation	Approved Cadre	Permanent basis	Onsecondment	Casual
01.	Internal Auditor	01	01	-	-
02.	Accounting Officer	01	01	-	-
03.	Assistant Registrar	01	01	-	-
04.	Computer Programmer	01	01	-	-
05.	Project Programmer	01	01	-	-
05.	Management Assistant	31	31	-	-
06.	Hostel Keeper	01	01	-	-
06.	Audio Visual Technician	01	-	-	-
07.	Audio Visual Assistant	01	01	-	-
08.	Translator	02	01	-	-
09.	Receptionist/Telephone Operator	01	01	-	-
10.	Driver	08	08	-	-
11.	KaryalaKaryaSahayaka	13	13	-	-

NISD get the Services of two watchers at Thalawa Centre, a watcher at Ampara Centre & a watcher, Casual Clerk and a Casual KKS at Ranna Centre.

The cadre attached to the Research Division is as follows.

01.	Mrs.M.T.R.S.Aththanayake	-	Director (Social Development Policy Research & Publication from 16.09.2013)
02.	Mrs. E.N.K. Rasangika	-	Research Officer from 01.02.2012
03.	Mr. M. Vijendiran	-	Research Officer from 01.03.2013
04.	Mr. J.K.P.U.Keerthi	-	Research Officer from 01.08.2013
05.	Mr. H.M.S.B.Herath	-	Research Officer from 01.08.2013
06.	Mrs. B.A. Niluka Wijebandara	-	Research Assistant from 01.02.2012
07.	Mrs.K.T.Nimalipeiris	-	Research Assistant from 01.03.2013 to 09.05.2014
08.	Mrs.H.K.S.K. Sirikumara	-	Research Assistant from 01.08.2013 to 01.05.2014 Research Officer from 02.05.2014



09. Ms. A.M.Manamudali - Research Assistant from 01.08.2013
10. Ms.P.P.G.C.Siriwardena - Research Assistant from 01.08.2013 to 01.05.2014
Research Officer from 02.05.2014
11. Mr.Y.M.Nimsath - Research Assistant from 01.08.2013 to 01.05.2014
Program Assistant (Center – in – Charge)
from 02.05.2014 up to date
12. Ms.K.C.K.De Thabrew - Research Assistant from 02.05.2014
13. Mr.A.H.IndikaSanjeewa- Research Assistant from 02.05.2014
14. Ms.A.EranthiJayawarne - Research Assistant from 02.05.2014
15. Ms.S.H.N.Madushani Silva - Research Assistant from 02.05.2014

Carder of the Training Division is given below.

01. Mr.GamageKarunarathne - Director (Training)01.08.2013
02. Mr. M.S.M. Asmiyas - Training Officer II from 01.07.2005 to 30.06.2011
Training Officer I from 01.07.2011
03. Mrs. L.K. Pushpakanthi - Training Officer II from 01.07.2005 to 30.06.2011
Training Officer I from 01.07.2011
04. Mrs. DeepthiNiroshika - Training Officer II from 01.03.2007 to 28.02.2013
Training Officer I from 01.03.2013
05. Mrs. KumudiniWedisinghe - Training Officer II from 01.05.2012
06. Mr. B.K.S.Karunarathna - Training Officer II from 01.08.2013
07. Mr.P.C.Hettiararchchi - Training Officer II from 01.08.2013
08. Mrs.A.M.K.L.Adikari - Training Officer II from 01.08.2013
09. Mr.A.H.Ubaidullah - Training Officer II from 01.08.2013
10. Mr. J.H.I.Prasad - Training Officer II from 01.08.2013
11. Mr.T.Tharshan - Training Officer II from 02.09.2013
12. Mr.P.L.Munasinghe - Programme Assistant (Center in charge) Ampara
from 2/5/14



(c) English Instructors

01. Mrs. G.P.M.D. Jayarathna - from 01.08.2008

Sri Lanka School of Social Works

Programme	Number of Beneficiaries	Course Duration	Activities	Duration	Other
Masters in Social Work 2013/2015	23	Two year part time (English medium)	1 st year 1 st semester exam 1 st year 2 nd semester exam Exam board meeting has been held for 1 st year 1 st semester	2014.02.15 2014.02.28 2014.03.01 2014.09.19 2014.09.26 2014.09.10	This is a paid course and the course fee is Rs 2 27,000/=
Bachelors of Social Work 2009/2013	46	Four year full time English medium course	Final exam board meeting has been held	2014.01.06	
Bachelors of Social Work 2010/2014	45	Four year full time English medium course	Exam board meeting has been held for 3 rd year 2 nd semester Exam board meeting has been held for 4 th year 1 st semester Final exam board meeting has been held	2014.01.17 2014.07.04 2014.11.25	



<p>Bachelors of Social Work 2011/2015</p>	<p>49</p>	<p>Four year full time English medium course</p>	<p>Exam board meeting has been held 2nd year 2nd semester</p> <p>Semester exam has been conducted for 3rd year 2nd semester</p> <p>Exam board meeting has been held for 3rd year 1st semester</p> <p>Exam board meeting has been held for 3rd year 2nd semester</p> <p>Semester exam has been conducted for 4th year 1st semester</p>	<p>2014.01.17</p> <p>2014.05.26-2014.05.29</p> <p>2014.07.04</p> <p>2014.09.18</p> <p>2014.12.10/12</p>	<p>This course is conducted with the government fund</p>
<p>Bachelors of Social Work 2012/2016</p>	<p>44</p>	<p>Four year full time English medium course</p>	<p>Class room lectures</p> <p>Exam board meeting has been held for 1st year 2nd semester</p>	<p>2014.01.01. to 2014.07.13 2nd year 2nd semester</p> <p>2014.07.14 to 2014.12.31 3rd year 1st semester</p> <p>2014.01.17</p>	<p>This course is conducted with the government fund</p>



			Exam board meeting has been held for 2 nd year 1 st semester	2014.07.04	
			Semester exam has been conducted for 3 rd year 1 st semester	2014.11.24 - 27	
Diploma/Higher Diploma/Bachelors of Social Work 2013/2017	125	Sinhala, English and Tamil medium	Class room lectures and concurrent field work	2013.07.31 to 2014.01.24 1 st year 1 st semester	
				2014.01.27 to 2014.07.06 1 st year 2 nd semester	
				2014.07.07 to 2015.01.01 2 nd year 1 st semester	
			Semester exam has been conducted for 1 st year 1 st semester	2014.01.06.09	
			Exam board meeting has been held for 1 st year 1 st semester	2014.07.04	
			Semester exam has been conducted for 1 st year 2 nd semester	2014.05.26.28	
			Exam board meeting has been held for 1 st year 2 nd semester	2014.09.18	



			Semester exam has been conducted for 2 nd year 1 st semester	2014.11.02/04 /09/11/15	
Diploma/Higher Diploma/Bachelors of Social Work 2014/2018	150	Sinhala, English and Tamil Medium	Class Room lectures News paper advertisement Dead line for submission of application form Conducting the interview Registration Class Room teaching has been started 1 st year 1 st semester exam	2014.07.02 to 2014.12.18 1 st year 1 st semester 2014.03.09 2014.04.30 2014.06.23 2014.07.01 2014.07.02 2014.12.01/03 /08	
Diploma in Women Empowerment 2013/2014	40	Sinhala medium	1 st Semester exam board meeting has been conducted 2 nd semester exam has been conducted Final results has been issues	2014.01.17 2014.01.11-14 Certificates are to be issued	
Diploma in Women Empowerment 2013/2014	60	Tamil medium	1 st semester exam 2 nd semester exam	2014.01.31-2014.02.01 2014.08.15-16	



			Field orientation programme	2014.08.07	
			1 st semester board meeting	2014.09.18	
Convocation					
Masters in Social Work 2011/2013 Batch	04	English medium		2014.02.18	
Bachelor of Social Work 2009/2013 Batch	37	English medium		2014.02.18	

Training Division

No	Name of the Course	Participants	Date of commencement	Centre	No of Participants	Progress from 2014.01.01 to 2014.12.31
01.	Diploma in Counseling 2012/2013 (Sinhala Medium)	Government and non government officers		NISD	35	Certificate awarded
02.	Diploma in Counseling 2012/2013 (Tamil Medium)	Do		NISD	57	Certificate awarded
03.	Diploma in Counseling 2012/2014 (Tamil Medium) Jaffna	Do	2012.09.29	NISD	50	Certificate awarded
04.	Diploma in Counseling - 2011/2013 (Tamil Medium) Mannar	Do		Kachecheri, Mannar	50	Certificate awarded
05.	Diploma in Counseling 2013/2014 (Tamil Medium) Thalawa	Do	2013.02.08	Thalawa Training Centre	15	Final Report to be submitted



06.	Diploma in Counseling 2013/2014 (Sinhala Medium)Thalawa	Do	2013.02.08	Thalawa Training Centre	16	Field Practice
07.	Certificate course in Counseling , Group – I – Sinhala Medium 2013/2014	Welfare Officers – Prison	2012.12.07	Department of Prison	55	Examination Board will be held
08.	Certificate course in Counseling , Group – II – Sinhala Medium 2013/2014	Welfare Officers – Prison	2012.12.07	Department of Prison	56	Examination Board will be held
09.	Diploma in Counseling 2012/2014 (Sinhala Medium)Wariyapola	Government and non government officers	2012.09.14	wariyapola Training Centre	50	Field Practice
10.	Diploma in Counseling 2013/2015 (Sinhala Medium)	Government and non government officers	2013.06.08	NISD	50	Field Practice
11.	Diploma in Counseling 2012/2014 (Tamil Medium)	Government and non government officers	2013.06.08	NISD	62	Field Practice
12.	Diploma in Counseling 2013/2015 (Tamil Medium)Batticaloa	Government and non government officers	2013.09.07	IPPSW Sri Lanka Batticaloa	45	Field Practice
13.	Diploma in Counseling 2013/2015 (Sinhala Medium)Ampara	Government and non government officers	2013.08.16	Ampara Training Centre	38	Field Practice
14.	Diploma in Counseling 2013/2015 (Tamil Medium)Ampara	Government and non government officers	2013.08.16	Ampara Training Centre	35	Field Practice
15.	Diploma in Counseling 2013/2015 (Tamil Medium) Ministry of Child Development and women affairs – Jaffna	Field Officers of the Ministry of Child Development and women affairs	2013.11.23	DS oFfice , Nallur	53	Field Practice
16.	Diploma in Counseling 2013/2015 (Sinhala Medium) Ministry of Child Development and women affairs – Thalawa	Field Officers of the Ministry of Child Development and women affairs	2013.12.08	Thalawa Training Centre	62	2 nd Semester examination will be held
17.	Diploma in Counseling 2013/2015 (Sinhala Medium) Ministry of Child Development and women affairs – Colombo	Field Officers of the Ministry of Child Development and women affairs	2014.01.04	NISD	50	1 st semester class room lectures



18.	Diploma in Counseling 2013/2015 (Sinhala Medium) Ministry of Child Development and women affairs – Colombo	Field Officers of the Ministry of Child Development and women affairs	2014.01.04	NISD	47	2 nd semester class room lectures
19.	Diploma in Counseling 2013/2015 (Sinhala Medium)	Police Officers, Government and non government officers	2014.01.18	NISD, Nawala	48	2 nd semester class room lectures
20.	Diploma in Counseling 2013/2015 (Tamil Medium) Group - I	Government and non government officers	2014.05.24	NISD Training Centre, Kilinochchi	43	2 nd semester class room lectures
21.	Diploma in Counseling 2013/2015 (Tamil Medium) Group - II	Government and non government officers	2014.09.06	Teachers Training Centre, Kilinochchi	38	1 st semester class room lectures
22.	Higher National Diploman in Counseling 2014-2016 Sinhala and Tamil Medium	Counseling Diploma holders	2014.09.02	NISD	32	1 st semester class room lectures
23.	Diploma in Counseling 2014/2016 (Tamil Medium) Batticaloa	Government and non government officers	2014.06.14	IPPSW Sri Lanka Batticaloa	50	1 st semester class room lectures
24.	Diploma in Gerontology and elder care 2014/2015	Government and non government officers	2014.08.03	NISD	25	1 st semester class room lectures
25.	Diploma in Counseling 2013/2014	Salvation Army	2014.06.09	Training centre, Salvation Army, Colombo	23	Examination Board will be held
26.	Diploma in Counseling 2014/2016 (Sinhala Medium) Ampara	Government and non government officers		Ampara Training Centre	27	Interview has been finished
27.	Diploma in Counseling 2014/2016 (Sinhala Medium) Ampara - Thalawa	Government and non government officers		Thalawa Training Centre	Sinhala 14 and Tamil 24	Interview has been finished
28.	Diploma in Counseling 2014/2016 (Sinhala Medium) Colombo	Government and non government officers		NISD	Sinhala 14 and Tamil 25	105 application have been recieved



No	Name of the Course	Annual Financial Allocation (m)	Details of participants	Date	Centre	No of participants	Progress
29.	Project Management	20,246.00 has been paid by NISD	Development officers – Homagama DS office	03 Days 2014 March – 04 - 06	NISD	41	Completed
30.	Institutional Conflict Project Management		Development Officers, Kotahena DS Office	2014.03.27, 28 02 days	Kotahena DS Officer	60	Completed
31.	Leadership and Communication Skills	Sri Lanka transport board	Assistance- SLTB	03days	Sri Lanka transport board Narahenpita	40	Completed
32.	Basic counseling and Stress management		CIDs of Police criminal Division and other ministry and professional Staff	05 days	NISD	40	Completed
33.	Basic counseling	100,146.38 Department of community correction	Officer and works supervisors of Department of community correction	05 days	Training Centre- Department of community correction	50	Completed
34	Obligation and responsibility of Media personal for social development	48,600.21 NISD	Media Personals	02 days	NISD	36	Completed
35.	Project Management		Development officers- DS office , Polonnaruwe	02 days	DS office , Polonnaruwe	40	Completed

Other short term Trainings

No	Name of the Course	Annual Financial Allocation (m)	Details of participants	Date	Centre	No of participants	Progress
36.	Dirisaviya Project – project I in Phase II – world bank – Sinhala Medium	481,440.00	Social Service officer – Ministry of social services	03days	BandaragamaSarvodey training centre 2014 October 20-22	35	Completed
37.	Dirisaviya Project – project II in Phase II – world bank – Sinhala Medium	481,440.00	Social Service officer – Ministry of social services	03days	MataraSarvodey training centre 2014 October 29-30	39	Completed



38.	Dirisaviya Project – project III in Phase II – world bank – Sinhala Medium	481,440.00	Social Service officer – Ministry of social services	03 days	Polgolla, Kandy 2014 Novemebr 25, 26, 27	42	Completed
39.	Dirisaviya Project – project IV in Phase II – world bank – Sinhala Medium	481,440.00	Social Service officer – Ministry of social services	03 days	Training Centre north western Provinve, 2014 Decembner 17, 18, 19	34	Completed

short term Trainings

No	Name of the Course	Annual Financial Allocation (m)	Details of participants	Date	Centre	No of participants	Progress
40.	Get to gather – Professional Counselors	115,208.50 Ministry of Social Services	Professional Counselors	01 day (2014.01.27)	Heart Institute	33	Completed
41.	Get to gather – Professional Counselors	76,000.00 Ministry of Social Services	Professional Counselors	01 day (2014.04.03)	NISD	25	Completed.
42.	Counseling training of counselors – Ministry of Social Services and Ministry of Child development and women affairs	6,568,375.00 Asia Foundation	Counselors – Ministry of Social Services and Ministry of Child development and women affairs	2014 April – may			Applied for the approval
43.	Awareness program for counseling supervisors			2014.12.04	NISD	13	Completed.



Social Development Policy, Research & Publication Division

No.	Name of the Programme	Period	Activities Done	Progress of the Programme
01.	Social Work Glossary	From January to December	Already prepared and discuss with sub committee	Collecting Social Work for the Glossary by members of all faculties and already finished Sinhala and English.
02.	Family Policy Research Focus Group Discussion(Collaboration with Ministry of Social Services)	From February to April	Kurunegala, Jaffna, Batticaloa, Hambanthotha, Anuradhapura & Colombo district already completed FDGS (Only for the selected six districts)	Finalized the focus Group discussion and submitted the report to Ministry of Social Services.
03.	Preparation of two types of stickers which carries the NISD Logo	From February to April	Selected the pictures for the stickers & printed	Already printed the stickers
04.	Annual research Publication	From February to October	Selected the topics of the publication and distributed the topics among the staff members	Call the quotation and printing next year 2015.
05.	Evidence base research	From February to December	Not implementing	Council decided not to start in this year
06.	Two days Training Workshop on Research Proposal Writing	March	Selected resource person and workshop already done	Research proposal writing workshop already finished.
07.	Media circle with all National media Institutions in Sri Lanka	From March to December	Publicity of Research division and Training division programme	Newspaper articles and media publicity.
08.	Discussion on findings of the project "A Situational Analysis of Institutionalized Children in Sri Lanka"	From April to June	Collected data analyzed and wrote the report.	Report submitted the department of probation and child care and UNICEF.
09.	Social work Journal 2014	From April to November	Gave to print the journal.	Already printed the journal
10.	Professional Discussion with National and International NGO's and government organizations	From June to December	Completed need assessment	Professional discussion will be held on January of 2015.
11.	Socio economic survey on HambanthotaRanna and Rakawa villages	From June to December	Doing socio economic survey on HambanthotaRanna and	Completed cording all questioners.



			Rakawa villages	
12.	Diploma in Social Work Intervention for the prevention of substance abuse	July of 2014 to July of 2015	Already prepared curriculum	Implementing next year
13.	Nine months course in research methodology	From October to December	Already prepared curriculum	Implementing next year
14.	Community base elder care research	July of 2014 to	Implementing a work plan for 2015	Preparing a research proposal
15.	News letter	July	Already finished and printed	Publish the news letter

Awards granted by the Soysa Scholarship Trust

The foregoing trust has been established by Mr. W.H.W. Soysa at No. 174, Havelock Road, Colombo 05 to grant an award to the student who scored the highest marks at the final examination of the two year Diploma course in Social Work conducted by the National Institute of Social Development. A formal agreement has been signed with the public trustee in this connection.

Danial S. Sanders Scholarship Fund

This scholarship has been initiated with a British pound 500 donated by Mrs. Sanders in memory of Professor Daniel S. Sanders the founder who died while he had been the 1st honorary chairman of the Inter university conference on continental social development.

Ranjani Jayalath Scholarship

This award will go to the Most Disciplined and Best Student in Diploma in Social Work batch annually.

Riddley Jayasinghe – Imandi Runali Scholarship

Students who scored the highest marks at the final examination of the eighteen month Diploma Course in Counseling will be awarded under this fund.



Foreign Training Conference

- | | | | |
|-----|---------------------------------|---|--|
| 01. | Mrs. GowryVasudevan | - | “Standers of care and mental health of institutionalized Children” Seminar
New Dilhi - India from 13.03.2014 to 7.03.2014 |
| 02. | Mr.M.U.Pieris
Mr.V.jeyaruban | } | - “Collaborative Research Project” –NISD -Tokai
University of Tokai - Japan – from 24.07.2014
to 27.07.2014 |
| 03. | Mr.GamageKarunarathne | - | “International Conference on Engaging and Empowering the Elderly” –India - From
15.09.2014 to 16.09.2014 |
| 04. | Ms. ShamilaSivakumaran | - | MCC- “International Conference on Globalization” – India
From -29.09.2014 – 02.10.2014 |
| 05. | Mr.JeewasudadanSubramaniyam - | - | “The 09 th Social Experts Meeting in Asia / Pacific Region Seoul, Korea
From 28.10.2014 to 29.10.2014 |

Library

01. Nearly 518 books were purchased in 2014 and they have been used for member’s reference.
02. A Programmewas held to instruct the 1st year students regarding the rules and regulations of the library.
03. The library has been computerized and steps has been taken for student’s usage.
04. In 2014, the library books were borrowed and referred by 1250 students and members of the institute and nearly 100 external lecturers, research officers and students of other universities.



A review

National Institute of Social Development was established on 29th April 1952. The National Institute of Social Development is recognised by the University Grants Commission (UGC) as a degree awarding Institute, under section 25 of the Universities Act No. 16 of 1978. It functions under the purview of the Ministry of Social Services. Currently it is conducting many educational, Training and Research Programmes for the Social Development and Social Welfare of the country. Currently regular operational functions of this Institute are carried out by four integrated divisions, namely, School of Social Work, Training division, Social Policy, Research and Publications division and Administration and Finance division.

The Diploma in Social Work, Bachelor's Degree programme in Social Work, Masters' Degree in Social Work are the major educational programs conducted by the School of Social Work. In addition to Social Work education, Diplomas in Women Empowerment, Child Protection and certificate courses are also being conducted.

Several Diploma Programs including Diploma in Counseling, Diploma in Social Care are conducted by the Training Division. Higher Diploma in Counseling commenced recently with the objective of upgrading to a Degree in Counseling. The capacity building of Government Officials in the Social Development sector is done through short term and long term training courses conducted by the institute. The above courses are conducted in Jaffna, Mannar, Kilinochchi, Ampara, Vavuniya, Batticaloa, Kurunegala, Anuradhapura and Hambantota District having the Colombo as the Center.

The research and publications division has launched many researches which have contributed to the policy formulation. The books and the publications published by this division can be used for the improvement of the social development and Social welfare sectors.

There are three Regional Centers functioning in Ampara, Ranna and Thalawa and the 4th to be opened in Kilinochchi recently. The Regional Training Centers are opened with the objective of expanding the courses to the Sinhala, Tamil and Muslim communities living in various parts of the Sri Lanka.

NISD has been granted permission to upgrade the Institute to the level of university by the UGC and the Ministry of Higher Education and the activities are in progress. The measures taken to construct a building complex in Seeduva is one of the steps in the development of the organization.

NISD has been providing an immense service over the last 62 years through the Divisions, School of Social Work, Training and Research by conducting short term and long term trainings. Awareness created locally and internationally through the services provided by the National Institute of Social Development can be mentioned as a great achievement of the Institute.

Dr. Riddley Jayasinghe
Director General
National Institute of Social Development


National Institute Of Social Development

Statement of Financial Position

as at 31st December 2014

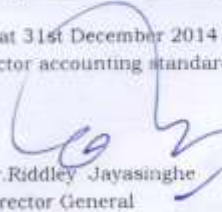
2013	Description	Note	2014 Rs.	2014 Rs.
	Assets			
	Non Current Assets			
377,434.79	Reha-Property Plant & Equipment	11	206,992.29	
31,297,005.12	Property Plant & Equipment	12	35,074,239.24	35,281,231.53
5,144,513.50	Investments - Fixed Deposits	24		5,194,513.50
694,118.21	Intangible Assets - Microsoft licence			
6,002,997.78	Transfer(Distress loan)(8038)		6,592,424.71	6,592,424.71
	Current Assets			
223,699.15	Stock of Stationary	13	836,338.07	
8,351,043.00	Staff Debtors	25	8,462,729.00	
119,986.04	Receivables - Interest & others	14	81,739.48	9,380,806.55
4,699,773.17	Cash & Cash Equivalent	15	9,026,716.04	
879,397.46	Unsettle Advance	26	2,332,600.00	11,359,316.04
56,910,570.76	Total Assets			67,808,292.33
	Total Equity & Liabilities			
18,665,341.66	Accumulated Fund		16,532,899.07	
	Adjustment		3,012,606.00	
	Adjustment		7,017,585.53	
	Adjustment		222,341.50	
	Adjustment -Intangible assets		(694,118.21)	
	Adjustment -Gratuity		(102,528.12)	
5,674,257.81	Government Capital Grant		4,109,391.97	
24,339,599.47			30,098,177.74	
(7,806,700.40)	Excess of Income over Expenditure		(907,190.97)	29,190,986.77
16,532,899.07				
7,017,585.53	Reserves / Revaluation	23	3,589,375.00	
1,564,730.87	NISD Funds	16		
435,913.50	Other Funds	17	444,513.50	
8,386,097.92	Provision Gratuity		10,638,875.50	
1,059,447.97	Thalawa Center			
2,000,000.00	Loan Fund	18	2,000,000.00	16,672,764.00
5,504,019.89	Transfer Distress Loan Deposit(8037)			6,362,523.35
	Current Liabilities			
406,899.80	Deposits	19		
1,290,176.92	Accrued Expenses	20	1,992,877.46	
13,364,818.40	Other Programmes	21	13,364,818.40	
227,378.35	Other Liabilities	22	224,322.35	15,582,018.21
57,789,968.22	Total Liabilities			67,808,292.33

We are certifying that the above given statement financial position as at 31st December 2014 and annex other financial statement are prepared according to the Sri Lanka public sector accounting standard and we under take the responsibilities of the financial statement.


Mrs. D. K. R. Ekanayake
Secretary -Ministry of Social Services, Welfare and
Livestock Development

Chairperson -Governing Council, NISD

D. K. R. EKANAYAKE
Secretary
Ministry of Social Services,
Welfare & Livestock Development
1st Floor, Sethsiripaya - Stage II
Battaramulla.


Dr. Riddley Jayasinghe
Director General
National Institute of Social Development

Dr. Riddley Jayasinghe
Director General
National Institute of Social Development


N. K. Manathunga
Accountant (Acting)
National Institute of Social Development



National Institute Of Social Development

Statement of Financial Performance for the

year ended 31st December 2014

2013	Description	Note	2014 Rs.	2014 Rs.
	Operating Revenue			
65,051,000.00	Government Recurrent Grant		80,889,000.00	
2,069,742.19	Govern Recurrent Grant Rehabilitation		5,685,608.03	
1,836,301.87	Other Reciepts	9	35,974,703.10	
27,385.00	Disposal Profit	10	30,200.00	
333,975.69	Interest	8	758,132.08	
	Vehicle Income			123,337,643.21
69,318,404.75				
	Operating Expenses			
38,667,091.66	Personal Emoluments	1	50,247,764.74	
242,261.29	Travelling	2	304,167.92	
3,658,421.47	Supplies	3	3,287,232.92	
445,554.05	Maintenance	4	1,083,037.48	
26,125,997.44	Services	5	32,183,309.86	
5,916,037.05	Depreciation Expenses	6	7,293,861.35	
2,069,742.19	Rehabilitation & Improvement for Assets	7	5,442,392.24	
	Paid Course Programme Expenditure	27	24,403,067.67	124,244,834.18
77,125,105.15				
(7,806,700.40)	Net Deficit for the Period			(907,190.97)



National Institute of Social Development
Consolidated Cash Flow Statement for the
year ended 31st December 2014

Jan - Dec 14

OPERATING ACTIVITIES	-907,190.97
Net Income	-907,190.97
Adjustments to reconcile Net Income to net cash provided by operations:	
Stock of 31.12	-612,638.92
Advances:Unsettle Advance 3208037 (Rev.s	2,500.00
Deposits & Other CIA:Transfer Loan Deposit 3298030	-589,426.93
Festival & Loan Advances:Festival Advance:Total Festival Advance	-25,000.00
Festival & Loan Advances:Loan Advance (Distress Loan)	505,766.00
Festival & Loan Advances:Loan Advance (Distress Loan):J.Amilia Prasad Jayasinghe	-24,600.00
Festival & Loan Advances:Loan Advance (Distress Loan):K.N.Samanthi	-200,000.00
Festival & Loan Advances:Loan Advance (Distress Loan):S.A.Asanka Jayaranga	-120,000.00
Festival & Loan Advances:Loan Advance (Distress Loan):C.H.D.Hettiarachchi	-166,000.00
Festival & Loan Advances:Loan Advance (Distress Loan):H.K.S.K. Siri Kumara	-247,250.00
Festival & Loan Advances:Loan Advance (Distress Loan):S.Samila	-247,250.00
Festival & Loan Advances:Loan Advance (Distress Loan):P.P.G.Chamila Siriwardane	-156,000.00
Festival & Loan Advances:Loan Advance (Distress Loan):N.H.Hewapathirana	-135,000.00
Festival & Loan Advances:Loan Advance (Distress Loan):R.S.K.Pinto	-135,000.00
Festival & Loan Advances:Loan Advance (Distress Loan):D.M.P.Dissanayaka	-41,400.00
Festival & Loan Advances:Loan Advance (Distress Loan):W.A.S.V.Lakmali	-135,950.00
Festival & Loan Advances:Loan Advance (Distress Loan):Mahalingam Wijenthiran	-250,000.00
Festival & Loan Advances:Loan Advance (Distress Loan):B.K.S.Karunaratna	-85,000.00
Festival & Loan Advances:Loan Advance (Distress Loan):Iroon Prasad	-85,000.00
Festival & Loan Advances:Loan Advance (Distress Loan):P.H.C.Janaka Kumara	-50,500.00
Festival & Loan Advances:Loan Advance (Distress Loan):Total Distress Loan	2,463,294.00
Festival & Loan Advances:Loan Advance (Distress Loan):A.D.Indika Pushpakumara	-126,700.00
Festival & Loan Advances:Loan Advance (Distress Loan):542381301V-Mr. M. U. Peiris	163,400.00
Festival & Loan Advances:Loan Advance (Distress Loan):855563036V-Ms. Malani Ethulgama	-40,000.00
Festival & Loan Advances:Loan Advance (Distress Loan):681610622V-Mr. Gamage Karunarat	-189,100.00
Festival & Loan Advances:Loan Advance (Distress Loan):598210314V-Ms. M. K. Pallakkar	-73,800.00
Festival & Loan Advances:Loan Advance (Distress Loan):611533703V-Mr. P. R. Dayananda	-56,400.00
Festival & Loan Advances:Loan Advance (Distress Loan):687792238V-Seetha Rathnayaka	-62,700.00
Festival & Loan Advances:Loan Advance (Distress Loan):722890108V-Mr. Jesuli Jeffrey	-57,900.00
Festival & Loan Advances:Loan Advance (Distress Loan):725530331V-Ms. L. K. Pushpakant	-143,440.00
Festival & Loan Advances:Loan Advance (Distress Loan):745823041V-Ms. V.P. Thushari Pr	-43,450.00
Festival & Loan Advances:Loan Advance (Distress Loan):773474710V-Mr. W. P. Amila Samp	-29,900.00
Festival & Loan Advances:Loan Advance (Distress Loan):776630144V-Ms. H.L.N.S. Lyanag	-37,550.00
Festival & Loan Advances:Loan Advance (Distress Loan):776672599V-Ms. B.A.N.P. Wijeban	-23,500.00
Festival & Loan Advances:Loan Advance (Distress Loan):788401647V-Ms. Nadeeka Priyadar	-26,650.00
Festival & Loan Advances:Loan Advance (Distress Loan):806920037V-Danushka Ushetti	-60,000.00
Festival & Loan Advances:Loan Advance (Distress Loan):807882511V-Ms. E.N.K. Rasangika	-77,200.00
Festival & Loan Advances:Loan Advance (Distress Loan):821584272V-Mr. Vimal Ranjith Si	-37,050.00
Festival & Loan Advances:Loan Advance (Distress Loan):826801035V-Ms. Yasanthika Madaw	-20,000.00
Festival & Loan Advances:Loan Advance (Distress Loan):830833781V-Mr. Eranga Mendis	-34,850.00
Interest Receivables:Fixed Deposits Interes- recivab	
Unsettle Advances:Ampara counselling (Ta) 2013/20	38,246.56
Unsettle Advances:Balltocald Programme Unsettle or	237,525.48
Unsettle Advances:Dayatakiwala Unsetteled Ad	169,938.44
Unsettle Advances:Dirisawiya Programme recivible	11,997.36
Unsettle Advances:Talawa Counselling Programme re	332,454.50
Unsettle Advances:Women Nawala Sin counselling - R	99,107.68
Accrued Expenses:Provision Audit Fees 2014	23,874.00
Accrued Expenses:W.H.T 10% -Payable	130,000.00
Accrued Expenses:Stamp Payable	-5,200.00
Accrued Expenses:Cleaning - Payable	6,475.00
Accrued Expenses:COLA Payable	23,160.99
Accrued Expenses:Communication - Payable	3,002.45
Accrued Expenses:Domestic - Payable	5,910.43
Accrued Expenses:E.P.F. -Payable	1,925.00
Accrued Expenses:E.T.F.- Payable	436,513.19
Accrued Expenses:electricity bills- Payable	36,194.01
Accrued Expenses:Grativity Proviltions	-78,995.72
Accrued Expenses:O.T. Payable	2,252,777.58
Accrued Expenses:provision Audit Fees 2012	11,643.36
Accrued Expenses:Salaries - Payable	-130,000.00
Accrued Expenses:Security - Payable	-27,653.40
	56,575.00



National Institute of Social Development
Consolidated Cash Flow Statement for the
 year ended 31st December 2014

	Jan - Dec 14
Other Liabilities:Interest Fund	-3,056.00
Other Liabilities:Awarding ceremony fees	-96,688.07
Other Liabilities:Deposit	-33,061.50
Other Liabilities:Nisd Fund MSW Book Deposit	-44,000.00
Transfer Loan Deposit 3298037	858,503.46
Net cash provided by Operating Activities	2,098,726.98
INVESTING ACTIVITIES	
Intangible Assets:Intangible Assets - Microsoft I	694,118.21
PPE:Acquisition of Fixed Assets:Buildings & Land:Acc Dep	-424,680.00
PPE:Acquisition of Fixed Assets:Buildings & Land:Cost	-2,850,000.00
PPE:Acquisition of Fixed Assets:Library Books:Acc Dep	555,991.55
PPE:Acquisition of Fixed Assets:Library Books:Cost	-692,212.25
PPE:Acquisition of Fixed Assets:2(I) - Machinery:Acc Dep	1,116,478.80
PPE:Acquisition of Fixed Assets:2(I) - Machinery:Cost	-1,706,418.40
PPE:Acquisition of Fixed Assets:2(I) - Office Equipment and Office Fur:Acc Dep	724,517.50
PPE:Acquisition of Fixed Assets:2(I) - Office Equipment and Office Fur:Cost	-1,444,676.32
PPE:Acquisition of Fixed Assets:Vehicle:Acc Dep	1,683,140.00
PPE:Acquisition of Fixed Assets:Vehicle:Cost	-739,375.00
PPE:Rehabilitation:Reha. Plant Machinery & Equipme:Acc Dep	33,362.50
PPE:Rehabilitation:Rehabilitation Vehicle:Acc Dep	49,080.00
PPE:Rehabilitation:Rehabilitation Vehicle:Cost	88,000.00
Fixed Deposits:M.M.M.Nazeer & Family Fund	-50,000.00
Net cash provided by Investing Activities	-2,962,673.41
FINANCING ACTIVITIES	
Revaluation:Building	2,850,000.00
Revaluation:Donation - Library books	-2,521,122.60
Revaluation:Donation - Microsoft licence	-694,118.21
Revaluation:Donation - office eq & Machiner	-452,567.85
Revaluation:Revaluation - Library books	-309,915.50
Revaluation:Vehicle-Revaluation	-2,300,486.37
Accumulated Fund	9,455,886.70
Capital Grant	4,109,391.97
Funds:Thalawa center	-1,059,447.97
Funds:W.P.Puspa Silva Fund	8,600.00
Programmes with NISD FUND	-1,564,730.87
Net cash provided by Financing Activities	7,521,489.30
Net cash increase for period	6,657,542.87
Cash at beginning of period	4,701,773.17
sh at end of period	11,359,316.04



2013	1	Personal Emoluments	31.12.2014
20,654,011.40		Salaries and Wages	25,901,948.60
579,400.59		Overtime & Holiday pay	703,555.02
		Other Allowance	
10,582,082.41		-Cost Of Living	15,637,857.51
697,300.00		-Chairmen	300,400.00
2,381,494.69		-Council, & Others	919,100.00
595,373.67		E.P.F.	3,156,762.98
207,788.95		E.T.F.	727,150.95
2,969,639.95		W. & O. P./Pention	53,146.25
		Gratuity	2,847,843.43
38,667,091.66		Total	50,247,764.74

2013	2	Travelling Expenses	31.12.2014
125,531.06		Domestic	180,130.03
116,730.23		Foreign	124,037.89
242,261.29		Total	304,167.92

2013	3	Supplies	31.12.2014
1,439,130.21		Stationary & Office Requisites	820,501.64
2,042,095.99		Fuel & lubricants	2,225,600.28
72,000.00		Others - Uniform	155,675.00
64,130.00		Papers	68,000.00
41,065.27		Others	17,456.00
3,658,421.47		Total	3,287,232.92

2013	4	Maintanance Expenditure	31.12.2014
298,114.21		Vehicle	654,203.38
118,867.84		Plant Machinery & Equipment	366,047.60
28,572.00		Building & Structures	62,786.50
445,554.05		Total	1,083,037.48

2013	5	Services	31.12.2014
21,534.50		Transport	14,970.00
876,203.25		Telecommunication Postal	1,017,983.57
4,275,390.19		Electricity & Water bills	4,903,664.42
14,232,000.00		Rents & Hire Chargers	18,480,000.00
1,090,000.00		Others - Security Chargers	1,604,175.00
1,032,621.52		- Cleaning	1,281,972.95
853,500.00		- Bursery	814,500.00
2,464,575.81		- B.S.W./D.S.W./Tr/re	2,181,161.80
132,789.00		- Others Training	145,151.81
180,499.16		- Others Research	141,059.08
751,654.01		- Others	1,344,971.23
85,230.00		Staff Development	123,700.00
130,000.00		Audit Fees	130,000.00
26,125,997.44		Total	32,183,309.86



2013	6	Depreciation	31.12.2014
955,320.00		Building	972,820.00
955,603.00		Office equipment	1,100,628.50
1,568,995.00		Machinery	1,698,978.80
519,601.55		Library books	555,991.55
1,696,062.50		Vehicle	2,795,000.00
-		Rehabilitation Building & Structures	-
41,375.00		Rehabilitation Plant Machinery & Equ	33,362.50
179,080.00		Rehabilitation Vehicle	137,080.00
5,916,037.05		Total	7,293,861.35

2013	7	Rehabilitation	31.12.2014
752,678.05		Rehabilitation Building & Structures	2,939,653.11
499,471.01		Rehabilitation Plant Machinery & Equ	582,399.38
817,593.13		Rehabilitation Vehicle	1,920,339.75
2,069,742.19		Total	5,442,392.24

2013	8	Interest	31.12.2014
3,528.74		Special Loan	2,044.21
320,250.19		Distress Loan interest	347,053.92
-		Funds Interest & Fixed Dep. Interest	395,828.59
10,196.76		N.S.B.Savings a/c	13,205.36
333,975.69		Total	758,132.08

2013	9	Other Receipts	31.12.2014
983,231.30		Prog. Contributions & Other receipts	2,467,449.67
852,570.57		Others(Vehicle Chargers & Loan interest)	12,994.13
500.00		Other Receipts festival	-
		NISD Fund & Cloak Income	3,167,941.52
		Programme Income	30,326,317.78
1,836,301.87		Total	35,974,703.10

2013	10	Disposable Profit	31.12.2014
20,015.00		Disposable Office Equipment,	20,950.00
7,370.00		Disposable Machinery	5,050.00
-		Disposable Vehicle Rehabilitation	4,200.00
27,385.00		Total	30,200.00



Note 11

Assets

Non Current Assets Rehabilitation

Description	cost as at	During the	Disposable	Cost as at	Depreciation	During the	Disposable	Depreciation	2014
	01.01.2014	Year		31.12.2014	as at 01.01.2014	year depreciation		as at 31.12.2014	W.D.V.
a	b	c		d	e	f		g	h
				b+c				e+f	d-g
Adjustment									
Building	1,604,894.37	-		1,604,894.37	1,604,894.00			1,604,894.00	0.37
Plant & Machinery	425,020.90			425,020.90	364,745.90	33,362.50		398,108.40	26,912.50
Vehicle	1,127,876.77		88,000.00	1,039,876.77	810,717.35	137,080.00	88,000.00	859,797.35	180,079.42
Total	3,157,792.04	-	88,000.00	3,069,792.04	2,780,357.25	170,442.50	88,000.00	2,862,799.75	206,992.29



Note 12
Assets
Non Current Assets

Description	cost as at 01.01.2014	During the Year	Disposale & Adjustment	Cost as at 31.12.2014	Depreciation as at 01.01.2014	During the year depreciation	Disposale & Adjustment	Depreciation as at 31.12.2014	2014 W.D.V.
a	b	c	d	e b+c-d	f	g	h	i f+g-h	j e-i
Land & Building	19,106,409.46	5,000,000.00	2,150,000.00	21,956,409.46	11,906,629.38	972,820.00	1,397,500.00	11,481,949.38	10,474,460.08
Adjustment Office Equipment	35,240,574.72	1,820,787.32	376,111.00	16,685,251.04	11,509,160.04	1,100,028.50	376,111.00	12,233,677.54	4,451,573.50
Machinery	12,628,905.33	2,288,918.40	582,500.00	14,338,323.73	5,938,426.94	1,698,978.80	582,500.00	7,064,905.74	7,280,417.99
Donation Library books	6,338,529.55	692,212.25	-	7,030,741.80	4,221,962.58	555,991.55	-	4,777,954.13	2,252,787.67
Adjustment Vehicle	19,560,625.00	739,375.00	-	20,300,000.00	8,001,860.00	2,795,000.00	1,111,860.00	9,688,000.00	10,615,000.00
Total	72,875,044.06	10,541,292.97	3,108,611.00	80,307,726.03	41,578,038.94	7,123,418.85	3,467,971.00	48,233,486.79	35,074,239.24



STOCK OF STATIONERY AS AT 31.12.2014

No.13

S.No	Item	Quantity	price	Total
1	C.R. Book - I	31	58.00	1,818.00
2	C.R. Book - II	30	77.50	2,325.00
3	C.R. Book - III	30	95.00	2,850.00
4	C.R. Book - IV	18	135.00	2,430.00
5	C.R. Book - V	10	175.00	1,750.00
6	C.R. Book - VI	10	210.00	2,100.00
7	Memo Book	56	70.00	3,920.00
8	Field Book	17	75.00	1,275.00
9	Short hand Book	78	74.00	5,772.00
10	Bristol Board	136	14.50	1,972.00
11	Fax roll	1	139.00	139.00
12	Blue Taw	26	225.00	5,850.00
13	C.D.	7	31.50	220.50
14	Binding Tape 2"	30	147.50	4,425.00
15	Cartridge -RX-03	7	3,976.00	7,952.00
16	Clin chart	6	775.00	4,650.00
17	Buldo Clin	2	19.50	39.00
18	Pencil Cutter	19	9.50	180.50
19	Drawline pin	26	19.50	507.00
20	Duster	100	95.00	9,500.00
21	Dimat Paper	643	6.94	4,462.42
22	Diskette 3 1/2	808	-	-
23	Duster White Board	20	75.00	1,500.00
24	Envelope - 6X4	300	2.00	600.00
25	Envelope - 9X4	1,970	2.19	8,594.30
26	Envelope - 10 X 8	300	3.44	1,032.00
27	Envelope - 7X5	150	5.00	750.00
28	Envelope - 15X10	250	5.44	1,360.00
29	Snap Life box	25	45.00	1,125.00
30	Soap Lux	6	38.00	228.00
31	Eraser	30	8.00	240.00
32	File Tap	1641	2.75	4,512.75
33	File Covers	516	4.25	2,193.00
34	File Covers (Printed)	5	115.00	575.00
35	File Box	50	245.00	12,250.00
36	Full Sheet (Rule) 500 st	7	1,244.00	8,708.00
37	Foot Ruler	12	29.50	354.00
38	Battery Pen Light	15	35.00	525.00
39	Cello Tape 1'	30	39.94	1,198.20
40	Cello Tape 2'	20	72.00	1,440.00
41	Gum Tube	50	69.00	3,450.00
42	Gum Bottle	2	135.00	270.00
43	Transparency Sheets	200	1,250.00	250,000.00
44	Red Taw	42	1,375.00	57,750.00
45	Twine Ball	12	340.00	4,080.00
46	Ball Point Pen	496	14.00	6,944.00
47	A/4 Paper	150	585.00	87,750.00
48	Magnet Batten	18	190.00	3,420.00
49	Paper Computer(S) 9 3/4	3	1,250.00	3,750.00
50	Paper Computer(S)	2	1,350.00	2,700.00
51	A/3 Paper	11	1,375.00	15,125.00
52	Legal Paper	10	825.00	8,250.00
53	A/4 Color Paper (Color	18	875.00	15,750.00
54	Twine Paper	30	425.00	12,750.00
55	Paper Ronio	30	375.00	11,250.00
56	Paper Clips	35	27.50	962.50
57	Paper Pin	88	29.50	2,596.00
58	Pin Stanley (369)	131	27.50	3,602.50
59	Pencil	24	14.00	336.00
60	Pen High Light (Color to	24	79.00	1,896.00
61	Pen Permanent Maker	7	74.00	518.00
62	Pen Witte board	80	79.00	6,320.00
63	Pen Sign	14	85.00	1,190.00
64	Pad Ink Bottle	5	74.00	370.00
65	Platinum Pen Set 12	12	310.00	3,720.00
66	Platinum Pen Set 06	12	160.00	1,920.00
67	Stencil Roll (For	2	5,975.00	11,950.00
68	Stand Pad	3	75.00	225.00
69	Battery	12	60.00	720.00
70	Tinnex	24	69.00	1,656.00
71	Toner - 2520	1	8,900.00	8,900.00
72	Toner - 2015	1	7,500.00	7,500.00
73	Toner - 7160	2	3,900.00	7,800.00
74	Toner - 1005	6	6,750.00	40,500.00
75	Toner - 1020	6	6,600.00	39,600.00
76	Toner - 514	10	3,360.00	33,600.00
77	Toner - 1102	6	6,500.00	39,000.00
78	Toner T 2450 D Toshiba	2	12,432.00	24,864.00
79	Toner X 215	1	-	-
80	Toner - 18	1	2,570.40	2,570.40
				836,338.07



2013	14	Receivable Intrest & others	31.12.2014
96,073.04		Fixed Deposits Interest	57,826.48
18,376.00		Daniel'S Sanders Interest	18,376.00
1,500.00		Swarna Jayalath Interest	1,500.00
437.00		Imandi Ronali Interest	437.00
2,000.00		Tg & MG Interest	2,000.00
1,600.00		Rasanayagam Interest	1,600.00
119,986.04		Total	81,739.48

2013	15	Cash & Cash Equivalent	31.12.2014
223,256.95		Savings a\c	262,812.31
		Cash Balance	
12,913.69		143-1001-2-3298037	85,836.26
3,049,976.58		143-1001-0-3298038	7,462,646.38
1,413,625.95		-Do - M.S.W.	1,215,421.09
4,699,773.17		Total	9,026,716.04

2013	16	Nisd Fund	31.12.2014
999,872.45		143-1001-0-3298038 Balance	-
-		Australian Students Research	-
564,858.42		People Bank Interest	-
-		-Do - M.S.W.Balance	-
1,564,730.87		Total	-

2013	17	Other Funds	31.12.2014
274,513.50		Daniel's Sanders Fund	274,513.50
15,000.00		Swarna Jayalath Fund	15,000.00
25,000.00		Imandi Ronali Fund	25,000.00
50,000.00		Tg & MG Fund	50,000.00
30,000.00		Rasanayagam Fund	30,000.00
41,400.00		M.M.M.Nazeer & Family Fund	50,000.00
435,913.50		Total	444,513.50

2013	18	Loan Fund	31.12.2014
2,000,000.00		Treasury Grant	2,000,000.00
2,000,000.00		Total	2,000,000.00

2013	19	Deposits	31.12.2014
75.00		stamp Deposits	
96,688.07		Awarding Ceramany Fees	
44,000.00		M.S.W Programme	
78,500.00		Inland Revenue Deposits (WHT)	
154,575.23		EPF Deposits	
33,061.50		Deposits	
406,899.80		Total	-



2013	20	Accrued expences	31.12.2014
-		Inland Revenue Deposits (WHT)	73,300.00
-		Stamp Payable	6,550.00
345,670.62		Electricity bills- Payable	266,674.90
71,530.45		Tecommunication - Payable	77,440.88
117,800.00		Security Chargers - Payable	174,375.00
116,668.77		Cleaning - Payable	139,829.76
48,510.00		Salaries and wages Payable	20,856.60
17,972.00		Other Allowance Cola Payable	20,974.45
58,912.31		ETF Payable	95,106.32
235,649.34		EPF Payable	826,737.76
15,888.43		O.T. Payable	27,531.79
1,575.00		Domestic - Payable	3,500.00
130,000.00		Provision Audit fees -2013	130,000.00
130,000.00		Provision Audit fees -2014	130,000.00
1,290,176.92		Total	1,992,877.46

2013	21	Other programmes	31.12.2014
-		Counselling Programme Sinhala(08/09)	-
-		Counselling Programme Tamil (08/09)	-
129,401.15		Counselling Programme Sinhala(09/11)	129,401.15
329,060.72		Counselling Programme Tamil (09/11)	329,060.72
102,948.34		U.N.D.P Programme	102,948.34
-		NorthWest Programme(Old)	-
332,641.09		NorthWest Programme(New)	332,641.09
430,070.00		Gerontology Programme	430,070.00
59,361.87		D.C.P.Programme (New)	59,361.87
117,286.50		Prision of Women Inmates	117,286.50
-		Save the Children (Old)	-
-		Save the Children (New)	-
-		Sosolisation Programme	-
-		Making Family Policy Programme	-
-		Tobaco Programme	-
1,057,364.33		MSW Balance 2011/2013	1,057,364.33
-		Social Mobilization programme	-
97,835.93		Probation officers Training Southern	97,835.93
926,362.09		Jaffna counselling Programme	926,362.09
147,900.06		Counselling programme Sin 2011/2012	147,900.06
544,188.01		Counselling programme Tamil 2011/2012	544,188.01
495,712.24		Counselling programme Sin & Tamil 12/13	495,712.24
-		Do	-
11,590.93		Cboo programme	11,590.93
-		Mentali Helth Councelling	-
156,909.95		Women Politics Emprnt Programme(Vouniya)	156,909.95
649,389.09		Manner Counselling Programme	649,389.09
-		TalawaCounselling programme Sin	-
671,937.08		Jaffna counselling Programme 2012/2014	671,937.08
32,391.65		Asia Foundation Programme	32,391.65
15,266.20		GIZ Programme	15,266.20
63,737.00		Salvation Army Programme	63,737.00
1,333,975.70		Women Jaffna Counselling Programme	1,333,975.70
1,039,937.89		Japan Tokai Programme	1,039,937.89
813,870.46		SAIC Programme	813,870.46
155,215.41		Ampara Counselling 2013/2015 (Sinhala)	155,215.41
39,784.00		Short Term Programme	39,784.00
828,529.62		Counselling programme Sin 2013/2015	828,529.62
2,017,030.69		Counselling programme Tamil 2013/2015	2,017,030.69
765,120.40		Women Counselling (Thalawa)	765,120.40
13,364,818.40		Total	13,364,818.40



2013	22	Other Liabilities	31.12.2014
7,150.00		W.H.W. Soysa	7,150.00
140,674.84		Daniel'S Sanders Interest	140,674.84
8,337.50		Swarna Jayalath Interest	8,337.50
6,192.48		Imandi Ronali Interest	6,192.48
21,010.96		TG & MG Interest	21,010.96
5,456.57		Rasanayagam Interest	5,456.57
100.00		Jegarasasingham	100.00
35,400.00		Mahapola	35,400.00
3,056.00		E.P.F. 8% 3298038	-
227,378.35		Total	224,322.35

2013	23	Reserves	31.12.2014
2,521,122.60		Donation - Library books	
3,039,861.37		Vehicle-Revaluation	739,375.00
452,567.85		Donation - office eq & Machinery	
694,118.21		Donation - Microsoft licence	
309,915.50		Library books Revaluation	
-		Building	2,850,000.00
7,017,585.53		Total	3,589,375.00

2013	24	Fixed Deposits	31.12.2014
274,513.50		N.S.B. Bank -Daniel Sanders	274,513.50
15,000.00		N.S.B. Bank -Swarnajayalath	15,000.00
25,000.00		Riddly Jayasingha Imandi Ronali	25,000.00
50,000.00		TG & MG Peoples Bank	50,000.00
30,000.00		Rasanayagam Peoples Bank	30,000.00
4,750,000.00		Poeples bank	4,750,000.00
		M.M.M.Nazeer & Family Fund	50,000.00
5,144,513.50		Total	5,194,513.50

2013	25	Staff debtors	31.12.2014
8,277,043.00		Loan Advance (Distress Loan)	8,363,729.00
74,000.00		Festival Advance	99,000.00
8,351,043.00		Total	8,462,729.00

2013	26	Unsettle Advance & Receivable	31.12.2014
		Refundable Building Advance	957,600.00
		Refundable Building Deposits	1,375,000.00
11,997.36		Dayatakirula Programme	-
2,000.00		Ampara Programme	-
169,938.44		Batticalo Programme	-
99,107.68		Thalawa Counselling Programme	-
237,525.48		Ampara Coun 13/15(Ta)	-
332,454.50		Dirisawiya Programme	-
23,874.00		Women Coun (Nawala) Sin	-
2,500.00		Unsettle Advance 3298037	-
879,397.46		Total	2,332,600.00



Comparison Budget Estimates & Actual Expenditure in Year 2014

	Description	Budget Estimates 2014	Actual Expenditure	Balance of the Budgetary Provision
	1503			
	Personal Emoluments	47,100,000.00	47,737,240.41	(637,240.41)
	Travelling	304,800.00	300,667.92	4,132.08
	Supplies	3,846,900.00	3,841,178.04	5,721.96
	Maintenance	1,026,400.00	1,020,577.86	5,822.14
	Services	32,221,900.00	32,215,716.27	6,183.73
	Total	84,500,000.00	85,115,380.50	(615,380.50)
	2201			
	Rehabilitation & Improvement for Assets	5,800,000.00	5,442,392.24	357,607.76
	Acquisition of Fixed Assets	4,200,000.00	4,109,391.97	90,608.03
	Total	10,000,000.00	9,551,784.21	448,215.79
	Paid Course Programme Expenditure	30,326,317.78	24,403,067.67	5,923,250.11

* Budgetary allocations for salaries exceeded due to payment of the allowances of Rs.3000/= for the months of November & December.

This amount was recovered from the institution revenue . Action have been taken to obtain permission from the Treasury for the above payment.



2013	27	Paid Course Programme	2014
		Imandi Ronali Fund	16,000.00
		Ranjani Jayalath Fund	750.00
		Save the Children	120,000.00
		Mannar Programme	32,800.00
		Coun.Pro.Sin/Tamil(2012/13)	35,187.00
		Diploma in Child Protection	15,000.00
		Higher Dip.in.Coun.2014/15 Tamil	269,088.00
		Short Term Programme	89,037.38
		"APPSWE" and "IASSW" Programme	850.90
		Wo.poli.Empower-Ranna(2014/15)	93,714.45
		Elder Care (2014/16)	214,310.00
		DSW(Jaffna)	33,000.00
		Daniel's Sanders Fund	4,000.00
		Award Ceremony	880,670.00
		Dip.in.coun.Batticalo(2014/16)	576,667.72
		Dip.in.coun.Batticalo(2014/15)Tamil	175,035.00
		Dayatakirula Programme	438,933.11
		Jagarasingam Fund	2,500.00
		Soysa Fund	6,500.00
		Salvation Programme	703,343.32
		Family Policy Reserch Programme	330,124.98
		Thalawa Center	537,496.55
		SAIC Programme	134,408.50
		Dip.in.counseling 2013/15 Tamil	930,814.42
		Inservice Training Programme	206,004.00
		Gerontology Programme	72,501.00
		Commitee Meeting -HARTI	216,625.00
		MSW 2013/15	1,362,196.86
		MSW 2011/2013	160,008.00
		Thalawa Counseling (2013/14)	230,898.86
		Jaffna Counseling	63,587.50
		Mahapola	623,100.00
		Tokai Programme	1,042,641.37
		Ranna Center	310,218.00
		Wo.coun.Nawala (I) Colombo (2013/15)	580,396.56
		Wo.coun.Nawala (II) Colombo (2013/15)	868,430.22
		Dip.in.coun.Kilinochchi (II)(2014/16)	352,885.68
		Counseling Tamil 14/15	107,640.00
		Police & Government Office 2013/15	915,160.07
		Dirisawiya Programme	1,874,873.75
		Social Care	61,000.00
		Coun.Pro.Sin/Tamil(2012/13)	57,280.00
		Wo.Poli.Empowerment Programme	1,585,131.62
		Women Jaffna Counseling Programme(2013/15)	1,547,626.89
		AmparaCounseling Programme (2013/15)Sinhala	698,929.92
		AmparaCounseling Programme (2013/15)Tamil	795,124.32
		Dip.in Counseling (2013/15)Sinhala	632,339.36
		North West Programme	51,172.44
		NISD Fund	1,594,964.97
		Batticallo (2013/15)Tamil	862,010.06
		Women Thalawa Counseling (Sinhala)	1,073,758.75
		Women Kilinochchi (2014/15)(I)	816,331.14
		Total	24,403,067.67



Distress Loan Balance as at 31.12.2014

EMP No.	Name	Balance
410	Dr. Riddley Jayasinghe	122,200.00
40	Mr. K. M. Y. Karunaratne	124,700.00
100	Mr. G. Karunaratne	160,000.00
90	Mrs. M. T. R. S. Attanayaka	122,500.00
60	Mrs. V. G. Vasudevan	139,800.00
140	Mrs. G. M. S. P. Wijesekara	86,600.00
145	Mr. V. Jeyaruban	118,000.00
146	Rev. O. Somananda Thero	106,700.00
148	Mr. S. Hariharathamotharan	133,250.00
154	Mrs. S. Shamila	236,000.00
190	Mrs. L. K. Pushpakanthi	220,600.00
240	Mrs. K. P. D. Niroshika	106,500.00
241	Mrs. K. A. Wedisingha	159,850.00
242	Mr. J. H. I. Prasad	64,000.00
246	Mr. B. K. S. Karunaratna	64,000.00
350	Mrs. E. N. K. Rasangika	242,200.00
357	Mr. M. Vjenthuran	223,400.00
670	Mrs. B. A. N. P. Wijebandara	137,700.00
303	Mrs. H. K. S.S. Sirkumara	228,500.00
306	Miss P. P. G. C. Siriwardene	139,200.00
250	Mr. D. M. W. K. Chandrasiri	83,650.00
252	Miss. K. N. Samanthi	190,700.00
261	Miss. G. P. M. D. Jayarathna	70,700.00
260	Mrs. C. H. D. Hettiarachchi	237,500.00
580	Mrs. R.M.R.D. Rathnayaka	120,250.00
500	Mrs. M. K. Palihakkara	220,200.00
461	Mrs. U. D. D. Ushetti	207,000.00
550	Mrs. N.K. Manathunga	167,300.00
581	Mr. D. K. I. Wijerathna	95,500.00
690	Mrs. D. M. P. Dissanayaka	166,600.00
560	Miss. Malani Ethulgama	100,300.00
710	Mrs. P. D. D. Peiris	140,600.00
680	Mr. H. M. U. Herath	123,700.00
720	Mrs. G. I. C. Nilmini	107,800.00
570	Mrs. M. I. S. Neelakanthi	114,700.00
600	Mrs. K. M. Samalatha	56,575.00
590	Mrs. Seetha Rathnayake	141,700.00
730	Mrs. H. L. N. S. Liyanage	146,500.00
620	Mrs. A.M.C. Gunasekara	51,550.00
740	Mrs. Y. Madawalage	123,800.00
742	Mrs. Nadeeka P. De Silva	126,450.00
641	Mrs. V. P. Thushari Priyangika	120,750.00
743	Mrs. M. S. A. Fathima Fariha	51,300.00
744	Mr. W. Wimal Ranjith Silva	131,100.00
745	Miss. R. Darshani	81,700.00
746	Mr. S. E. Mendis	116,350.00
748	Mrs. A. D. Jayasinghe	105,100.00
749	Mrs. R. S. K. Pinto	130,800.00
751	Mrs. W. A. S. V. Lakmali	121,250.00
754	Miss N. K. Hewapathirana	130,800.00
850	Miss. H. Seelawathi	100,654.00
780	Mr. P. R. Dayananda	136,600.00
790	Mr. P. Widdanapathirana	108,300.00
800	Mr. A. A. U. Rupasinghe	61,250.00
811	Mr. P. H. C. Janaka Kumara	115,200.00
812	Mr. J. A. Samantha	95,900.00
814	Mr. A. D. I. Pushpakumara	104,700.00
815	Mr. W. M. A. Bandara	102,700.00
830	Mr. Jesuli Jiffri	125,200.00
840	Mr. D.K.M. Dharmadasa	113,500.00
860	Mr. W. P. A. Sampath Perera	143,000.00
880	Mr. S. N. G. Premarathna	43,800.00
900	Mr. S. M. A. Jayaranga	114,450.00
905	Mr. J. A. P. Jayasinghe	111,250.00
910	Mr. H. K. D. W. Darmasri	74,000.00
915	Mr. Y. M. B. Gayan	95,300.00
	Total	8,363,729.00



National Institute of Social Development
Festival Advance Balance as at 31.12.2014

Se. No.	EMP No.	Name	Balance 2014-12-31
1	90	Mrs. M. T. R. S. Attanayaka	1,000.00
2	145	Mr. V. Jeyaruban	1,000.00
3	146	Rev. O. Somananda Thero	1,000.00
4	148	Mr. S. Hariharathamotharan	1,000.00
5	149	Miss. M. K. G. I. U. Gunarathna	1,000.00
6	150	Mrs. C. M. Munasingharachchi	1,000.00
7	151	Miss. W. B. H. Jayawardana	1,000.00
8	152	Miss. J. A. Ahalya	1,000.00
9	153	Miss. B. Vairavapillai	1,000.00
10	154	Mrs. S. Shamila	5,000.00
11	210	Mr. M.S.M. Asmiyas	4,000.00
12	240	Mrs. K. P. D. Niroshika	1,000.00
13	241	Mrs. K. A. Wedisingha	1,000.00
14	243	Mrs. A. M. K. L. Adikari	1,000.00
15	245	Mr. P. C. Hettiarachchi	1,000.00
16	246	Mr. B. K. S. Karunarathna	1,000.00
17	350	Mrs. E. N. K. Rasangika	1,000.00
18	357	Mr. M. Vijenteran	1,000.00
19	187	Mr. J. K. P. U. Keerthi	1,000.00
20	188	Mr. H. M. S. B. Herath	1,000.00
21	670	Mrs. B. A. N. P. Wijebandara	1,000.00
22	303	Mrs. H. K. S.S. Sirikumara	1,000.00
23	306	Miss. P. P. G. C. Siriwardene	1,000.00
24	250	Mr. D. M. W. K. Chandrasiri	1,000.00
26	580	Mrs. R.M.R.D. Rathnayaka	1,000.00
27	500	Mrs. M. K. Palihakkara	1,000.00
28	550	Mrs. N.K. Manathunga	1,000.00
29	581	Mr. D. K. I. Wijerathna	1,000.00
30	585	Miss. H. K. Fathima Rameeza	4,000.00
31	560	Miss. Malani Ethulgama	1,000.00
32	710	Mrs. P. D. D. Peiris	1,000.00
33	680	Mr. H. M. U. Herath	1,000.00
34	720	Mrs. G. L. C. Nilmini	1,000.00
35	570	Mrs. M. I. S. Neelakanthi	1,000.00
36	600	Mrs. K. M. Samalatha	1,000.00
37	590	Mrs. Seetha Rathnayake	1,000.00
38	730	Mrs. H. L. N. S. Liyanage	1,000.00
39	620	Mrs. A.M.C. Gunasekara	1,000.00
40	740	Mrs. Y. Madawalage	1,000.00
41	742	Mrs. Nadeeka P. De Silva	1,000.00
42	641	Mrs. V. P. Thushari Priyangika	1,000.00
43	743	Mrs. M. S. A. Fathima Fariha	2,500.00
44	744	Mr. W. Wimal Ranjith Silva	1,000.00
45	745	Miss. R. Darshani	1,000.00
46	746	Mr. S. E. Mendis	1,000.00
47	748	Mrs. A. D. Jayasinghe	1,000.00
48	752	Mr. W. I. N. M. Silva	1,000.00
49	753	Mrs. D.A.I. Ishani	1,000.00
50	754	Miss. N. K. Hewapathirana	1,000.00
51	850	Miss. H. Seelawathi	1,000.00
52	758	Miss. U.I.T. Banu	4,000.00
53	761	Mrs. I.M.D.R. Maduwanthi	5,000.00
54	780	Mr. P.R. Dayananda	1,000.00
55	790	Mr. P. Widdanapathirana	1,000.00
56	800	Mr. A. A. U. Rupasinghe	1,000.00
57	811	Mr. P. H. C. Janaka Kumara	1,000.00
58	812	Mr. J. A. Samantha	1,000.00
59	815	Mr. W. M. A. Bandara	1,000.00
60	830	Mr. M. Jesuli Jiffri	2,500.00
61	840	Mr. D.K.M. Dharmadasa	1,000.00
62	860	Mr. W. P. A. Sampath Perera	5,000.00
63	880	Mr. S. N. G. Premarathna	1,000.00
64	905	Mr. J. A. P. Jayasinghe	1,000.00
65	915	Mr. Y. M. B. Gayan	5,000.00
66	916	Mr. Y.G.S.K. Jayalath	1,000.00
67	919	Mrs. N silva	5,000.00
68	917	Mr. D.M. Samarasena	1,000.00
Total			99,000.00



Staff Members (Provision Gratuity as at 2014.12.31)

Se. No	Name	Designation	Appointment Date	Service Period	2014.12.31	Gratuity
					Salary	
1	Dr.Riddley Jayasinghe	Director General	1997.02.01	17	69,066.00	587,061.00
2	K. M. Y. Karunarathne	Director (SSSW)	1998.06.01	16	62,214.00	497,712.00
3	G. Karunarathne	Director (Training)	2002.06.01	12	64,854.00	389,124.00
4	M. T. R. S. Attanayaka	Director (Research & Public.)	1997.11.04	17	62,214.00	528,819.00
5	V. G. Vasudevan	Lecturer I	1998.11.02	16	57,810.00	462,480.00
6	H. M. C. J. Herath	Lecturer I	2006.07.03	8	47,412.00	189,648.00
7	G. M. S. P. Wijesekara	Lecturer I	2006.07.07	8	50,412.00	201,648.00
8	V. Jeyaruban	Lecturer I	2006.07.03	8	50,412.00	201,648.00
9	S.Jeevasuthan	Lecturer II	2006.07.03	8	48,640.00	194,560.00
10	O. Somananda Thero	Lecturer II	2005.07.01	9	43,770.00	196,965.00
11	S. Hariharathamotharan	Lecturer II	2007.03.01	7	41,790.00	146,265.00
12	U.M.L. Askar	Lecturer II	2009.03.02	5	43,770.00	109,425.00
13	E. N. K. Rasangika	Research Officer II	2007.03.02	7	45,660.00	159,810.00
14	L. K. Pushpakanthi	Training Officer I	2005.07.01	9	61,772.25	277,975.13
15	M.S.M. Asmiyas	Training Officer I	2005.07.01	9	51,336.00	231,012.00
16	K. P. D. Nirosihika	Training Officer I	2007.03.01	7	49,488.00	173,208.00
17	D. M. W. K. Chandrasiri	Labrarian II	2005.06.01	9	39,372.00	177,174.00
18	G. P. M. D. Jayarathna	English Instructor	2008.08.01	6	35,304.00	105,912.00
19	B. A. N. P. Wijebandara	Research Assistant III	2001.05.01	13	31,326.00	203,619.00
20	C. H. D. Hettiarachchi	Registrar II	2007.10.01	7	42,366.00	148,281.00
21	M. K. Palihakkara	Administrative Officer	2005.07.01	9	39,372.00	177,174.00
22	Nilupa Manathunga	Accounting Officer	1998.05.05	16	43,190.00	345,520.00
23	R. M. Renuka Damayanthi	Assistant Registrar	2000.11.01	14	43,350.00	303,450.00
24	D. M. Pushpa Dissanayaka	Management Assistant I	2000.11.01	14	33,240.00	232,680.00
25	Malani Ethulgama	Chief Management Assistant	1999.07.01	15	32,544.00	244,080.00
26	P. Deepika Damayanthi	Management Assistant II	2004.09.01	10	37,416.00	187,080.00
27	H. M. Upali Herath	Management Assistant II	2007.07.16	7	30,456.00	106,596.00
28	G. L. Chamila Nilmini	Management Assistant II	1999.08.24	15	34,175.60	256,317.00
29	M. I. S. Neelakanthi	Management Assistant II	2000.03.01	14	38,123.23	266,862.61
30	K. M. Samalatha	Management Assistant II	2000.11.01	14	37,764.00	264,348.00
31	Seetha Rathnayake	Management Assistant II	2000.11.01	14	32,544.00	227,808.00
32	H. L. N. S. Liyanage	Management Assistant II	2001.08.06	13	30,804.00	200,226.00
33	Champika Gunasekara	Management Assistant III	2005.10.03	9	28,506.00	128,277.00
34	Yasanthika Madawalage	Management Assistant III	2007.11.01	7	39,360.53	137,761.86
35	Nadeeka Priyadarshani	Management Assistant III	2008.05.05	6	35,033.22	105,099.66
36	V. P. Thushari Priyangika	Management Assistant III	2008.09.01	6	35,366.00	106,098.00
37	M. S. A. Fathima Fariha	Management Assistant III	2008.11.03	6	29,729.80	89,189.40
38	W. Wimal Ranjith Silva	Management Assistant III	2005.10.04	9	27,288.00	122,796.00
39	S. Eranga Mendis	Management Assistant III	2008.06.16	6	28,854.00	86,562.00
40	H. Seelawathi	Management Assistant III	1999.12.14	15	28,326.38	212,447.85
41	P. R. Dayananda	Driver I	1999.01.04	15	29,496.00	221,220.00
42	P. Widdanapathirana	Driver II	2004.09.01	10	28,434.00	142,170.00
43	A. A. U. Rupasinghe	Driver II	2006.07.12	8	28,086.00	112,344.00
44	P. H. C. Janaka Kumara	Driver III	2008.06.16	6	27,738.00	83,214.00
45	J. A. Samantha	Driver III	2008.06.17	6	27,738.00	83,214.00
46	Jazooli Jeffry	K. K. S. II	1997.03.17	17	30,156.00	256,326.00
47	D. M. D. Dissanayaka	K. K. S. II	1998.05.01	16	31,464.00	251,712.00
48	W. P. A. Sampath Perera	K. K. S. II	2001.08.01	13	27,960.00	181,740.00
49	S. N. G. Premarathna	K. K. S. III	2008.06.16	6	26,712.00	80,136.00
Total						10,394,795.50



විගණකාධිපති දෙපාර්තමේන්තුව
கணக்காய்வாளர் தலைமை அபிபதி திணைக்களம்
AUDITOR GENERAL'S DEPARTMENT



මගේ අංකය
எனது இல.
My No.

එල්එස්/බී/එන්අයිඑස්ඩී/
01/14/05

ඔබේ අංකය
உமது இல.
Your No.



2016 ජනවාරි 14 දින

අධ්‍යක්ෂ ජනරාල්,
ජාතික සමාජ සංවර්ධන ආයතනය.

ජාතික සමාජ සංවර්ධන ආයතනයේ 2014 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන පිළිබඳව 1971 අංක 38 දරන මුදල් පනතේ 14(2) (සී) වගන්තිය ප්‍රකාර විගණකාධිපති වාර්තාව

මාගේ සමාන හා 2015 ඔක්තෝබර් 06 දිනැති ලිපියට යොමුවේ.

02. ඉහත සඳහන් ලිපිය සමඟ එවන ලද මාගේ වාර්තාවේ ඉංග්‍රීසි අනුවාදය මේ සමඟ එවා ඇත.

එච්.එම්.ආර්චී විජේසිංහ
විගණකාධිපති

- පිටපත් :
1. ලේකම් - සමාජ සවිබල ගැන්වීම හා සුභසාධන අමාත්‍යාංශය.
 2. ලේකම් - මුදල් අමාත්‍යාංශය.



විගණකාධිපති දෙපාර්තමේන්තුව
கணக்காய்வாளர் தலைமை அதிபதி திணைக்களம்
AUDITOR GENERAL'S DEPARTMENT



මගේ අංකය
எனது இல.
My No. }

LS/B/NISD/01/14/05

ඔබේ අංකය
உமது இல.
Your No. }

දිනය
திகதி
Date }

06 October 2015

The Director General

National Institute of Social Development

Report of the Auditor General on the Financial Statements of the National Institute of Social Development for the year ended 31 December 2014 in terms of Section 14 (2) (c) of the Finance Act, No. 38 of 1971

The audit of financial statements of the National Institute of Social Development for the year ended 31 December 2014 comprising the statement of financial position as at 31 December 2014 and the statement of financial performance and consolidated cash flow statement for the year then ended and a summary of significant accounting policies and other explanatory information was carried out under my direction in pursuance of provisions in Article 154(1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with Section 13(1) of the Finance Act, No. 38 of 1971 and Section 18 of the National Institute of Social Development Act, No.41 of 1992. My comments and observations which I consider should be published with the Annual Report of the Institute in terms of Section 14((2)(c) of the Finance Act, appear in this report. A detailed report in terms of Section 13 (7)(a) of the Finance Act, was issued to the Director General of the Institute on 11 May 2015.

1.2 Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the Sri Lanka Public Sector Accounting Standards and for such internal control as the management determines is necessary to enable the preparation of financial statements that are free from material misstatements whether due to fraud or error.

1.3 Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Sri Lanka Auditing Standards consistent with International Standards of Supreme Audit Institutions (ISSAI-1000-1810). Those Standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Institute's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Institute's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. Sub - sections (3) and (4) of Section 13 of the Finance Act, No. 38 of 1971 give discretionary powers to the Auditor General to determine the scope and the extent of the audit.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

1.4 Basis for Qualified Opinion

My opinion is qualified based on the matters described in paragraph 2.2 of this report.



2. Financial Statements

2.1 Qualified Opinion

In my opinion, except for the effects of the matters described in paragraph 2.2 of this report, the financial statements give a true and fair view of the financial position of the National Institute of Social Development as at 31 December 2014 and its financial performance and cash flows for the year then ended in accordance with Sri Lanka Public Sector Accounting Standards.

2.2 Comments on Financial Statements

2.2.1 Sri Lanka Public Sector Accounting Standards

The following observations are made.

- (a) The Statement of Changes in Net Assets/ Equity had not been presented along with the accounts in terms of Sri Lanka Public Sector Accounting Standard 01.
- (b) The statement of financial position presented as at the end of the year under review had not been prepared according to the relevant format.
- (c) Even though each material class of similar items should be presented separately in the financial statements in terms of paragraph 45 of Standard No.01, income from academic programmes amounting to Rs.30,326,318 of the year under review had been shown under other income.

2.2.2 Accounting Policies

The following observations are made.

- (a) An Accounting Policy on course fees had not been established and disclosed.
- (b) Even though the Treasury had granted provisions annually for capital expenditure, a clear accounting policy had not been established and disclosed on accounting and writing off of those provisions.

2.2.3 Accounting Deficiencies

The following observations are made.

- (a) Even though the Treasury had granted a sum of Rs. 80,855,000 for recurrent expenditure in the year under review, it had been shown as Rs.80,899,000 in the financial statements.
- (b) Capital expenditure amounting to Rs. 150,509 had been brought to account as recurrent expenditure.
- (c) Even though a sum of Rs.244,080 had been paid as gratuity to an officer retired in December 2014, that amount had been debited to the Gratuity Expenditure Account instead of debiting to the Gratuity Provisions Account. As such, the gratuity expenditure had been overstated by Rs. 244,080 in the statement of financial performance of the year under review.
- (d) According to the bank reconciliation statement prepared for December in the year under review, other fees amounting to Rs.1,264,281 charged from the students for various courses credited to the bank account but not debited to the cash book, had not been brought to account as income.

2.2.4 Unexplained Differences

An asset amounting to Rs.6,592,425 and a liability amounting to Rs.6,362,523 had been shown as Distress Loan transfers in the statement of financial performance and the reasons for the difference of Rs.230,102 had not been revealed.

2.3 Transactions not supported by Adequate Authority

The following observations are made.

- (a) Even though a sum of Rs.4,048,400 had been paid for lectures conducted during weekends for the officers of the Institute from the fees charged for various courses during the year 2014, approval had not been obtained for that in terms of Circular No.39 of 29 May 2009 of the Department of Management Services.
- (b) Intangible assets amounting to Rs.694,118 shown in the accounts had been written off from the books of the year under review and the approval of the Board of Directors and the Treasury had not been obtained for the writing off of those assets.

2.4 Non-compliance with Laws, Rules, Regulations and Management Decisions

The non-compliances with laws, rules, regulations etc. observed in audit are as follows.



Reference to Laws, Rules and Regulations,

Non-compliance

(a) Financial Regulations of the Democratic Socialist Republic of Sri Lanka

(i) Financial Regulations 104(3) and (4)

(ii) Financial Regulation 110

(b) Public Administration Circulars

(i) Sections (i) and (ii) of paragraph 2 of Circular No.3/92 of 25 January 1992

(ii) Circular No.02/99 of 26 February 1999

(c) Treasury Circular No.842 of 19 December 1978.

(d) Section 01 of the Management Services Circular No.39 of 26 May 2009.

Preliminary reports or final reports on 06 vehicle accidents had not been prepared and presented to audit.

A Register on Losses and Damages had not been maintained.

A relief period had been granted to 17 officers of the Institute for arrival and departure contrary to the Circular.

A mobile telephone at the value of Rs.37,750 had been purchased for an officer who is not entitled in terms of the Circular.

The Register of Fixed Assets had not been updated.

An officer had been appointed for coordinating affairs in accordance with Decision No. 121/08/2003 of 30 August 2013 of the Board of Control and a sum of Rs.120,000 at the rate of Rs.30,000 per month had been paid for a period of 04 months in the year 2014 contrary to the Circular.



3. Financial Review

3.1 Financial Results

According to the financial statements presented, the financial result of the Institute for the year ended 31 December 2014 had been a deficit of Rs.907,191 as compared with the corresponding deficit of Rs.7,806,700 for the preceding year, thus indicating an improvement of Rs.6,899,509 in the financial result. Increase in the Government recurrent grants by Rs.15,838,000, Government capital rehabilitation grants by Rs.3,615,866, and other receipts by Rs.34,138,402 had mainly attributed to the above increase.

4. Operating Review

4.1 Performance

The following observations are made.

- (a) The performance report prepared according to the Action Plan for the year under review, had been prepared by different divisions monthly and a performance report indicating the physical and the financial position for the entire Institute had not been prepared.
- (b) The Action Plan had not included the activities expected to be implemented at the Training Centres at Anuradhapura and Talawa and the Hostel at Kelaniya of the Institute during the year under review.



(c) **School of Social Works**

- (i) It was observed that Examination Board Meetings had not been held relevant to 05 Degree Courses included in the Action Plan of the year under review.
- (ii) Even though it had been planned to commence Social Work Diploma Courses included in the Action Plan of the year 2014 in the districts of Anuradhapura and Ampara by the School of Social Works, those courses had not been commenced during the year 2014.

(d) **Training Division**

- (i) Examination Boards had not been held relevant to two Diploma Courses on Consultation by the Training Division.
- (ii) Even though it had been planned to conduct 11 short term training programmes and provide training for 630 persons by the Training Division, only 442 persons had participated in the short term training programmes. As such, it is observed that this represents 70 per cent of the targeted number.
- (iii) The following courses and functions targeted to be achieved in the Action Plan for the year 2014 had not been carried out.
 - The short term training programme on Stress Management and Basic Psychological Consultation for prison officers
 - The short term training programme for the staff of the Kesbewa Divisional Secretariat
 - The Capacity Building Training Programme for the academic and non- academic staff of the Institute
 - Commencement of a training centre in Kandy



(c) **Social Development Policy, Research and Publication Division**

Out of the 12 activities which should be fulfilled according to the Action Plan of the year 2014, only 9 had been fulfilled during that year. Three activities expected to be fulfilled had not been fulfilled and 3 activities irrelevant to this division had been fulfilled.

4.2 Management Inefficiencies

The following observations are made.

- (a) The loss of Rs.86,450 sustained in respect of three vehicles that had met with accidents, had not been recovered from the responsible persons.
- (b) Even though the Treasury had granted a sum of Rs.02 million to the Institute in the year 1998 to establish a revolving loan fund, action had been taken to issue the same amount as loans without taking action to establish a loan fund.

4.3 Weaknesses in Financial Control

The following observations are made.

- (a) Payments had been made for 02 vouchers of Rs.9,000 and Rs.6,000 respectively on the instructions of the Accounting Officer without entering in the Cash Book.
- (b) Even though a sum of Rs.918,000 had been paid to a building owner as Value Added Tax for the building at Narahenpita in which the Institute is operated, the registration of the owner for Value Added Tax had not been confirmed.
- (c) A sum of Rs.35,287 had been paid to the Welfare Association of the Institute in the year under review.

4.4 Uneconomic Transactions

A sum of Rs.150,000 had been paid by the Institute in the year under review for the 47th anniversary and Technological Workshop of the Sri Lanka Association of Professional Social Workers.

4.5 Identified Losses

A loss of Rs.153,166 had been sustained due to an accident caused by the owner of a private security service by driving a vehicle of the Institute inside the premises and a sum of Rs.111,276 had been received from the Insurance Company. The balance sum of Rs.41,890 had been shown as repair expenses without recovering from the relevant person.

4.6 Personnel Administration

The following observations are made.

- (a) Vacancies of 22 per cent and 10 per cent existed in the academic staff and the non-academic staff of the Institute and one person of the academic staff had left abroad. Eight persons had been recruited in the year under review for the non-academic staff on casual basis on the approval of the Board of Control.
- (b) Duties had not been assigned in writing to the officers of the Training and Research Division of the Institute and research officers and three research assistants had been engaged in the duties relevant to the posts of Management Assistant outside the Research Division.

4.7 Resources of the Institute given to other Government Institutions

A sum of Rs.367,628 had been paid as salaries, travelling expenses and overtime in the year under review to an officer of the Institute, released to the Ministry of Social Services contrary to Section 8.3.9 of the Public Enterprises Circular No. PED/12 of 02 June 2003.

5. **Accountability and Good Governance**

5.1 **Budgetary Control**

- (a) Even though the Projected Income Statement and the Balance Sheet should be prepared and presented as the Budget in terms of Section 8(3) of the Finance Act, No.38 of 1971, an income statement had not been prepared using the approved format and a statement of projected financial position had not been prepared as well.
- (b) Even though the Institute had recovered a sum of Rs.31,271,645 by conducting courses in the year under review, the income expected to be earned by conducting courses had not been included in the budget prepared for the year 2014. Moreover, the Institute uses the earnings of the Institute in addition to the Treasury provisions for expenses. However, the details relevant to it had not been included in the budget, thus indicating that the budget had not been made use of as an effective instrument of management control.



6. Systems and Controls

Deficiencies in systems and controls observed during the course of audit were brought to the notice of the Director General of the Institute from time to time. Special attention is needed in respect of the following areas of control.

- (a) Accounting
- (b) Stock Control
- (c) Income Control

W.P.C. Wickramaratne

Acting Auditor General



Observations of the Director General relating to the audit report pertaining to the Accounts for the year ended 31.12.2014

2.2 Comments on Financial Statements

2.2.1 Non Compliance with Sri Lanka Public Sector Accounting Standards

- (a) Changes in net assets/ equity had been shown in the accounts, However, it had not been disclosed as a statement due to an oversight. Noted to rectify it in accounts of the ensuing years.
- (b) The financial position statement has been furnished so as to the format concerned. Noted to furnish a correct financial position statement in future by obtaining your instructions, provided if there are shortcomings, if any.
- (c) As the academic programme expenditure had been shown in the face of the income statement and considering the adequacy of income, the income from academic programme amounting to Rs.30,326,317.78 could have been shown on the face of the income statement. However, attention had not been paid in this regard.

2.2.2 Accounting Policies

- (a) Noted to adopt accounting polices in the ensuing years and to disclose them.
- (b) Preparation and accounting of accounts had been shown. Noted to disclose accounting policies as per instructions given by you in future accounting years.

2.2.3 Accounting Deficiencies

- (a) The Treasury grant for recurrent expenditure for the year 2014 has been shown as Rs.80,889,000. The excess sum of Rs.34,000 received refers to provision obtained from the Treasury (2013). It has been entered as receipt in the cash book during 2014 and hence the overstatement of Rs.34,000.
This receipt from the Treasury is for the year 2013 and this extra amount had been utilized as for the Treasury expenditure in 2014.
- (b) Noted to rectify in future accounting years.
- (c) Noted to rectify Gratuity Accounts.



- (d) This sum of Rs.1,269,280.96 could have been treated as income. But, it was unable to identify the entry of income into the accounts at that juncture. However, by now, all the amount had been correctly noted as income.

2.2.4 Unexplained Variations

Noted to properly maintain distress loan accounts, than at present, as instructed by you.

2.3 Transactions without Adequate Authority

- (a) As instructed by you, action had already been taken to obtain approval from the Department of Budget and the Department of Management Services with the approval of the Board of Directors for payment of these fees. It will be informed to you no sooner it is received.
- (b) This sum of Rs.694,118 refers to a computer licence received from another non governmental organization. It has been received as grant over 5 years ago and it has been accounted for, at the value prevailed then. However, no duties had been carried out at this Institute by using such a licence. This has been continuously shown in the accounts with 'nil' value. As such, this had been written off by disclosing it as an accounting policy. Noted to obtain the approval of the Board of Directors when such a write off occurs in future.

2.4 Non compliance with Laws, Rules, Regulations and Management Decisions

(a) Financial Regulations

- (i) Preparation of complete reports and preliminary reports relating to accidents had been commenced since January 2015.
- (ii) A register of losses and damages is being maintained from January 2015.

(b) Public Administration Circular

- (i) A mobile telephone for Rs.37,750 had been purchased for official duties of the Director General with the approval of the Secretary to the Ministry. The recommendations of the Ministry could be considered in this regard and suitable action will be taken regarding discrepancies, if any, in future. The ministry had informed that a reply relating to this could be furnished by them.



- (ii) Concessions granted contravening (i) and (ii) of Paragraph 2 of the Circular No.3/92 of 257/1/1972 had been suspended forthwith.
- (c) The register of fixed assets has been updated since 2013 in accordance with the Treasury Circular No.842 of 19 December 1978.
- (d) This person was appointed on the basis of paying a monthly allowance with the approval of the Board of Directors as an officer was required to look after the Divisional Training Centre, a very important matter for which a person could not be recruited by then. Action would be taken not to engage in such activities in future. This allowance is not being paid at present as a permanent officer has already been appointed.

03. Financial Review

3.1 Financial Results

While considering the matters pointed out by you in 2014, I would like to explain that the deficit of 2013 had extensively decreased by Rs.6,899,509 in 2014 showing a vast progress of the Institute along with its consistent existence and the services of employees had been made use of, effectively.

04. Operating Review

4.1 Performance

- (a) All physical and financial position are depicted in the annual report prepared. Noted to take action regarding any changes needed, if any, and how it should be done.
- (b) Plans relating to this had been included in the Revised Action Plan for the year 2014.
- (c) School Social Services

 - (i) Reasons for the delay of 2 months with reference to the Examination Board pertaining to Social Work Degree Course 2010/2014 (English /Medium), 2011/2015 (English Medium), 2012.2016 (English Medium), 2013/2017 (Sinhala, English and Tamil Medium) are as follows.



The number of degree courses had increased at present and there is a dearth of members in faculties to cope with this and as such the work load of the members of faculties had increased and this had resulted in a delay of examining the examination question papers. As such, there was a delay of about 2 months in marking papers by the examination board, New recruitments had been made recently and action had been taken in such a manner so that such delays would not occur in future.

Delay in examination boards, problems caused by allocating a prominent examination hall in a place like BMICH, Presidential Elections held in January 2015 etc., were the practical difficulties which caused the delay in convocation of degrees.

- (ii) Social Work Diploma Course included in the Action Plan 2014 was planned to be commenced in the following districts. However, the number of course participants was not adequate as planned and the course could not be commenced during the year 2014. The number expected was 40-50. But, the number of applications received were less.

Meanwhile, this course is planned in such a manner so that it could be conducted by collecting money from participants, If it is unable to include 40-50 students per course it becomes unable to conduct the course. As such, the course cannot be commenced with lesser participants.

The Social work Diploma Course planned to be commenced in the Jaffna District in 2014 had commenced in December 2014.

(d) Training Division

- (i) Diploma Course in Teaching (Tamil Medium) Jaffna 2012/2014

According to the decision taken by the National Institute of Social Development, certificates are awarded only once a year. (with the intention of minimizing expenditure). Accordingly, results of many courses are released when certificates are to be awarded. As such, the award of certificates (2012/2014) had been delayed. However, the final results and the detailed results had been issued to the students as the examination board had concluded its work and as such the students who followed the courses had not been affected.



- Diploma Course in Teaching (Tamil Medium) Thalawa 2013/2014

The main problem occurred during the course conducted at the Thalawa Centre was the difficulty in obtaining field supervisors in the area (North Central). It was revealed at the review meeting that the students were unable to complete the field training during the period concerned. Accordingly, it was decided to allocate extra time to complete the field training and as such the examination board could not function as planned.

- Diploma Course in Teaching (Sinhala Medium) Thalawa 2013/2014

The period granted for the field training pertaining to this course, namely Diploma Course in Teaching (2013/2014 – NW Training Centre) was more than the period planned. The period had been extended as per letter. No 491 of the file TP/2012/DC/NW-111 addressed to the Deputy Chief Secretary of the North Western Province requesting to extend the period of training to officers attached to the NWPC who conducted the course.

- (ii) Short Term Training Programmes

Officers of other state institutions were invited for the short term training courses. There were instances where presence of officers invited become less (due to personal and other official reasons) and as such all the officers who were expected to participate were not present as planned. This is an unavoidable situation as per as the N.I.S.E in concerned. Much attention needs to be paid by state institutions offering training in this regard. This had already been brought to their notice.

- (iii) Short term Training Programme relating to Management and Primary Physiology Teaching

According to the revised Action Plan, two short term training programmes were to be conducted to train 100 prison officers. Those two programmes had already been completed (As per date and circumstances file documents), 5 days from 16.3.2015 to 20.3.2015 (NISD/TD/short term/2014) (This is referred to in the revised Action Plan).



- Short Term Training Programmes for officers of the Kesbewa Divisional Secretariat

 This training programme had been deleted in the revised Action Plan. (A three days training programme had been conducted for officers of the Homagama Divisional Secretariat instead of the officers of the Kesbewa Divisional Secretariat. (4,5 and 6 of March 2014) (NISD/TD/short term/2014)

- Capacity Development Training Programme for academic and non academic staff of the National Institute of Social Development.

The Programme concerned could not be conducted due to the work load of the staff and lack of suitable space facilities. However, the lecturers of the Institute had voluntarily conducted a few short term ½ a day lectures for the new academic and non academic staff recruited in 2014.

- Commencement of a Trainings Centre in Kandy.

Commencement of a Training Centre in Kandy Commencement of a training centre in Kandy had not been mentored in the revised action plan.

(e) Social Development Policies, Research and Publications Division

(i) Workshop – Academic Division

A two days academic workshop named ‘Two days’ workshop on research writing” had been conducted on 29th and 30th May 2014.

- Three months’ certified course on Research Procedures

Three months’ certified course on Research Procedures was necessary for the efficiency bar examination of Research officers. It was decided included external participants too. But, there was lack of applicants and as such the course could not be conducted. Action had been taken to call for applications in future.



- Diploma course in Eradication of Narcotic Drugs

According to the work programme of the Social Development Policies, Research and Publications Division for the year 2014, the Diploma Course in Social Work for Narcotic Eradication had been prepared on a proposal made by the board of directors of the National Institute of Social Development.

But, this course could not be commenced as there were no adequate number of applicants so as to commence it without giving publicity through notices.

- (iii) This activity had been performed by National Development Policies, Research and Publications Division in 2014.
- (iv) Three months, certificate course in Research Procedures.

A 3 months certificate course was planned as it was necessary for the efficiency bar examination of research officers. But, it was decided to conduct it with the participation of external applicants. But, necessary number of applicants were not available and it could not be commenced. Action had been taken to call for applications in future.

- Publication Activities relating to the Research Book on the findings of Examination of the Children's Position in hostels.

 Although the publication activities relating to the research book on the findings of examination of the position of the Institute and students should have been done as per agreement. However, publication of research book was under taken by the Department of probation and Child care Services and as such we could not publish it. That would be carried out by them.

- (v) Functions not Related to the Division

- Preparation of a "Sticker" on behalf of the National Institute of Social Education

 According to the Corporate Plan of the National Institute of Social Education, it has been stated that one of the duties to be carried out by



the Social Development Policies, Research and Publications Division in to carry out research and it would be appropriate if publication is also carried out by the division. Accordingly it was considered that printing of stickers at present would bring more publicity to the Institute.

- Preparation of Syllabuses for Diploma in Narcotic Drugs Eradication

According to the work plan of the Social Development, Research and Publications Division for the year 2014, a diploma course in social work interference to eradicate usage of narcotic drugs was prepared on a proposal made by the board of directors of N.I.S.E.

But, there were no applicants in order to commence this course and as such it could not be commenced. The co-ordination of the board of directors had been obtained to prepare the syllabuses.

- Preparation of a Syllabus for a certified Course in Research Procedures

It had been planned to implement this course in future. As such, the syllabuses had already been prepared and ready for implementation in the ensuing years. The responsibility had been entrusted to suitable officers of that division.

- Discussions among Inter Related Institutions

According to the audit report for the year 2014, it has been pointed out that this work has no relevance to the Social Development Policies, Research and Publications Division. But, this was carried out by them so as to bring awareness about the N.I.S.E and its publications among institutions which deal with research and welfare activities. As such, it was necessary for that division and the Institution. Suitable research officers were appointed for this purpose and the work had been carried out with the approval of the board of directors.

4.2 Management Inefficiencies

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- (a) The loss relating to our vehicle which met with an accident had been recovered during this year. The internal board of examiners are inquiring into the other accident.



- (b) Action had been taken to grant loans continuously considering the recoveries Rs.2 million obtained from the Treasury. But, this amount was not adequate to meet the increasing number of employees. In order to overcome this problem the approval of the board of directors had been obtained to grant loans from our second account whenever necessary. But, this had not been formed as a Fund. Action would be taken to pay attention in this regard as advised by you.

4.3 Weaknesses in Financial Control

- (a) Strict instructions had been given to the relevant staff to avoid such shortcomings.
- (b) The VAT letter had already been obtained and a copy of it had been filed of. An annexure is presented herewith.
- (c) One percent of the course from which fees are charged had been allocated to the welfare association. But, the payments had already been stopped after you pointed out that the welfare association cannot obtain it.

4.4 Uneconomic Transactions

The amount had already been recovered from the security branch concerned.

4.6 Staff Administration

- (a) A reply had already been furnished for your early query in this regard. However, all these posts have been confirmed now.
- (b) All the errors had been rectified now and duty lists had been assigned to all academic and non academic staff. These officers have been posted to the research division and duties assigned accordingly. However, no research officer has been assigned for work not related to him.
- (c) A reply has been furnished. The services of the professor has been suspended from 30.8.2014.



4.7 Resources of the Institution given to Other Institutions

This position had already been rectified.

5. Accountability and Good Governance

5.1 Budgetary Control

(a) The budget for the year 2015 has already been prepared and furnished to the Treasury in terms of Section 8(3) of the Finance Act No.39 of 1971.

(b) The overall budget of the Institute had been continuously prepared on the basis of the Treasury Funds. However, an overall budget for all receipts and expenditure would be prepared in future as guided/ advised by you.

6. Systems and Controls

(a) Accounting

Noted to minimize accounting errors in future accounting years.

(b) Stores Control

Proper procedures had already been formulated to minimize shortcomings.

(c) Income Administration

Necessary action has already been taken to obtain the approval of the Treasury.

Dr. Riddley Jayasighe
Director General
National Institute of Social Development.