



## **National Institute of Social Development Policy on Intellectual Property**

**Policy Title:** Policy on Intellectual Property

**Policy Number:** 18

**Functional Area:** Administration and academic administration

**Effective Date:** 11.07.2024

**Approving Authority:** The Governing Council

**Administrative Responsibility:** Administrator appointed by the Director General/ ADG  
Web Development Committee and NISD representative officer of Right to information

### **18.1. Rationale & Purpose:**

The National Institute of Social Development (NISD) promotes a culture of academic integrity, creativity, and innovation within its social sciences degree program. This policy outlines the principles, ownership, rights, and responsibilities related to intellectual property (IP) created by students, faculty, and staff of NISD.

### **18.2. Objectives**

#### **18.2.1. Encourage Innovation and Creativity:**

- Foster an environment that encourages the creation of original work in social work and the other social sciences.

#### **18.2.2. Protect Intellectual Property:**

- Ensure that the intellectual property rights of creators are recognized and protected.

#### **18.2.3. Promote Ethical Use:**

- Promote the ethical use and management of intellectual property within the institution.

### **18.3. Definition of Intellectual Property**

Intellectual Property (IP) refers to creations of the mind, including but not limited to:

- 18.3.1. Research papers, theses, and dissertations
- 18.3.2. Articles, books, and other publications
- 18.3.3. Lectures, course materials, and instructional content
- 18.3.4. Data sets and databases
- 18.3.5. Creative works such as presentations, artworks, and multimedia content
- 18.3.6. Software, methodologies, and techniques

### **18.4. Ownership of Intellectual Property**

#### **18.4.1. Student-Created Work:**

- Students retain ownership of IP created independently during their course of study, such as assignments, research projects, dissertation and theses, unless otherwise specified by prior agreement.

#### **18.4.2. Faculty and Staff-Created Work:**

- Faculty and staff retain ownership of IP created independently in the course of their employment, unless it is commissioned by NISD or developed using significant NISD resources.

#### **18.4.3. Collaborative Work:**

- When IP is created through collaborative efforts involving students, faculty, or staff, ownership will be determined by mutual agreement and outlined in a written document before the commencement of the project.

#### **18.4.4. Commissioned Work:**

- IP created by students, faculty, or staff as part of a commissioned project by NISD, or developed using significant NISD resources, is owned by NISD. Creators will be acknowledged, and terms will be specified in a prior written agreement.

## **18.5. Rights and Responsibilities**

### **18.5.1. Creators' Rights:**

- Creators have the right to be acknowledged and credited for their work.
- Creators have the right to publish and disseminate their work, subject to any agreements or restrictions imposed by NISD.

### **18.5.2. NISD's Rights:**

- NISD reserves the right to use, reproduce, and distribute IP created under its commission or with significant institutional resources.
- NISD may commercialize IP with the consent of the creators and provide fair compensation as per agreed terms.

### **18.5.3. Responsibilities of Creators:**

- Creators must ensure their work does not infringe on the IP rights of others.
- Creators are responsible for disclosing any IP created with significant NISD resources or under a commissioned project.

### **18.5.4. Responsibilities of NISD:**

- NISD will provide support and resources for IP protection and management.
- NISD will ensure fair and transparent processes for resolving IP-related disputes.

## **18.6. Use of Intellectual Property**

### **18.6.1. Educational Use:**

IP created by students, faculty, and staff may be used for educational purposes within NISD, including teaching, research, and institutional promotion, with appropriate credit given to the creators.

### **18.6.2. Commercial Use:**

Commercial use of IP owned by NISD will be subject to agreements between the institution and the creators, including revenue-sharing arrangements where applicable.

### **18.6.3. Third-Party Use:**

IP owned by NISD or its creators may be licensed to third parties. Terms and conditions of such licensing will be clearly defined in written agreements.

### **18.7. Dispute Resolution**

18.7.1. Any disputes related to IP ownership or rights will be addressed through an internal review process involving the relevant parties.

18.7.2. An IP Committee may be established to mediate and resolve disputes, ensuring fair consideration of all perspectives.

### **18.8. Policy Review**

18.8.1. This policy will be reviewed periodically to ensure it remains relevant and effective in protecting and managing intellectual property within NISD.

18.8.2. Feedback from students, faculty, and staff will be considered in the review process.

18.8.3. Any amendments to this policy will be communicated to all relevant stakeholders in a timely manner.